



MINUTES
TOWN OF LAMPMAN
Regular Meeting – December 18, 2024

1. **CALL TO ORDER**

Mayor Greening called the meeting to order at 6:27 pm, the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Jadon Carnduff

Councillor – Roy Raynard - Absent

Councillor – Daryle Runge

Councillor – Ryan Saxon - Absent

Councillor – Dena Scott

Councillor – Kelly Storlie

Administrator – Teresa Dyck

Assistant Administrator – Lee Ann Karcha - Absent

Kane Robertson 6:57-7:22pm

2. **CONFLICT OF INTEREST**

None Declared

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

1. Cross Walk paint and signs main & 2nd Main & 3rd Ave E

2. EMS Training

Resolution 2024-12-3

Motion by: Carnduff

That Council approve the additions to the agenda.

CARRIED

4. **APPROVAL OF AGENDA**

Resolution 2024-12-4

Moved by: Scott

That Council approve the amended agenda.

CARRIED

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5. **MINUTES**

1. Regular Meeting Minutes November 21, 2024

Resolution 2024-12-5

Moved by: Runge

That Council approve the Regular Meeting Minutes from November 21, 2024.

CARRIED

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. November 2024 with Affinity Bank Statement

Resolution 2024-12-6

Moved by: Carnduff

That Council accept the Bank Rec for November 2024.

CARRIED

7. **FINANCIALS**

1. Financial Statement November 2024

Resolution 2024-12-7

Moved by: Storlie

That Council accept the financial statement for November 2024.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. December 18, 2024

Resolution 2024-12-8

Moved by: Scott

That Council approve the December 18, 2024 List of Accounts for Approval as:

Cheques #800-823 in the amount of \$26,434.72, OB 2024-254 – 2024-303 in the amount of \$65,611.85, Food Bank 2024-051 – 2024-053 in the amount of \$192.90, Payment Payroll Batches November 1-November 30 in the amount of \$22,819.08 and Council Indemnity for November in the amount of \$3951.60 for a total of: \$119,010.15.

CARRIED

9. **CORRESPONDENCE**

1. SETPC Oct 29 Minutes

2. SETPC response to Letter, Newsletter

3. SAMA reassessment 2025 Newsletter

4. WTP Subdivision Approval

5. Sasktel Mobility Tower Replacement

6. FCM Climate Change Conference

7. FCM Membership

8. Connect Energy -Natural gas pricing

Resolution 2024-12-9

Moved by: Runge

That Council file the correspondence as dealt with.

CARRIED

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CP

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10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. Rec Board
2. Roy's Lake
3. Fire Department

Resolution 2024-12-10

Moved by: Carnduff

That Council accept the committee reports as presented.

CARRIED

11. **ADMINISTRATION REPORT**

Resolution 2024-12-11

Moved by: Carnduff

That Council accept the Administrator's report as presented.

CARRIED

12. **UNFINISHED BUSINESS**

No Public were present for Remuneration Discussions

13. **NEW BUSINESS**

1. Council Remuneration

Resolution 2024-12-13.1

Moved by: Storlie

That Council approve the indemnity rates to remain the same:

Regular & Special meeting indemnity: \$150

Committee Meeting remuneration in town: \$75 under 3 hours

Committee Meeting remuneration out of town: \$150 over 3 hours

Mayor and Deputy Mayor additional remuneration shared: \$2500

Mileage paid as per CRA current year rate of \$.70/ km

CARRIED

2. Ratify EFT Limit Increase and Business Online Banking Bill Payment Increase

Resolution 2024-12-13.2

Moved by: Storlie

That Council approve the EFT limit for Vendors to be \$50,000 per Transaction, \$100,000 for File or Daily limit and \$250,000 monthly limit; EFT Limit for Payroll to be \$50,000 per Transaction, File or Daily limit and \$100,000 for a Monthly limit and Business Online Banking bill payments to be increased to \$100,000 daily limit.

CARRIED

3. PBI Appointment

Resolution 2024-12-13.3

Moved by: Carnduff

That Council appoint PBI with the following officials: Bobby Baker, Virginia Shepley, Joshua Nitz; Class 3 Licensed Building Officials, Cristin Korchinski; R-Class 2 Licensed Building Official, David Kindred, John Dulle and Charles Fiss; Class 1 Licensed Building

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Officials as the Licensed Building Officials for the Town of Lampman and Doug Mulhall, Waler Schroeder, and Amanda Kaufmann are no longer appointed. **CARRIED**

4. Waste Water Treatment and Collection Class 1 January 20-24 Water Class1 Mar24-27

Resolution 2024-12-13.4

Moved by: Runge

That Council authorize the Town Foreman to attend the Waste Water Treatment Training January 20-24, 2025 and Class 1 Water Treatment and Distribution Training March 24-28, 2025; with a contract stating the Town will pay the training in exchange for two years of service. If foreman resigns before two years of completing the time for service the prorated amount paid for training will be deducted from final pay.

CARRIED

5. Employee reviews – HR Committee Q1

Resolution 2024-12-13.5

Moved by: Greening

That the Human Resources Committee will complete employee reviews with the Administrator in the first Quarter of 2025 and then again in November of 2025.

CARRIED

6. Ratify Source Energy Services Demo Permit

Resolution 2204-12.13.6

Moved by: Scott

That Council Ratify the Demolition Permit 2024-08 for Source Energy Services to remove buildings and bins from their property.

CARRIED

7. Taxervice update

8. Snow Clearing on Sidewalks

Resolution 2024-12-13.8

Moved by: Runge

That Council authorize the Administrator to advertise for Tenders to Clear the sidewalks on Main Street from 3rd Ave to Railway Ave closing date December 30, 2024.

CARRIED

9. Review: Policy 300-3 Annual Vacation

Resolution 2024-12-13.9

Moved by: Scott

That the Vacation Policy be amended as discussed and attached thus forming a part of these Minutes.

CARRIED

10. Municipal Revenue Sharing Grant

Resolution 2024-12-13.10

Moved by: Greening

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That the Council of the Town of Lampman confirm the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;

Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

In Good Standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of the Council Procedures Bylaw;

Adoption of an Employee Code of Conduct; and

All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That Council authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

11. Speed Concern 361

Resolution 2024-12-13.11

Moved by: Greening

That Council authorize the Administrator to send a letter of concern to the Ministry of Highways in regards to west bound motorists speeding upon exiting town on Highway 361, thus requesting the speed limit sign of 70 km/ hour be moved to the west side of Grimes Road. Council also authorizes the Administrator to correspond with RCMP in regards to this concern as well.

CARRIED

12. Mock Disaster Planning – SK Energy

Resolution 2024-12-13.12

Moved by: Scott

That Council authorize the Administrator to complete the registration for the Town to participate in the Mock Disaster in March 2025 with Sask Energy, with more information to follow.

CARRIED

13. After Meeting Cheques

Resolution 2024-12-13.13

Moved by: Runge

That Council authorize the Administrator to issue the following after meeting cheques: Lampman Rec Board for \$15,000.00, Ada Osborne for \$70.00, Red Line Well Service Ltd. for \$70.00, Lampman Service Station for \$1,500.09 and Purolator for \$21.51 for a total of \$16,661.60.

CARRIED

Carnduff left the meeting at 9:00 pm.

14. RM/Town Joint meeting

Resolution 2024-12-13.14

Moved by: Runge

That Council authorize the Administrator to send a letter requesting a joint meeting with the RM of Browning on Wednesday January 22, 2025 at 7:00pm.

CARRIED

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15. Rec Maintenance Staff Position

Resolution 2024-12-13.15

Moved by: Storlie

That Council accept Steve Parry as the Rec Maintenance Staff for the wage \$28.00/hour as of November 1, 2024

CARRIED

Carnduff returned to the meeting at 9:03pm.

16. Holiday Hour Schedule

Resolution 2024-12-13.16

Moved by: Greening

That Council set the holiday hours for the Town Office to be closed December 24-December 29, 2024.

CARRIED

17. Part- Time Employee Bonus

Resolution 2024-12-13.17

Moved by: Carnduff

That Council approve a \$100 Christmas Bonus be given to the Part Time Employee.

CARRIED

18. EMS Training

The EMS agreement for shared funding was discussed because four people have stepped up for the training.

14. **DELEGATIONS/PUBLIC HEARINGS**

1. GFL- Two year and Five year contract proposals

Resolution 2024-12-14

Moved by: Carnduff

That Council authorize the Administrator to check with other communities as to what they are paying for roll out bins and if they are serviced weekly or bi-weekly.

CARRIED

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

Resolution 2024-12-15.1

Moved by: Scott

That Council accept and sign the records for the Water Treatment Plant and the Lagoon for November as presented.

CARRIED

2. Foreman's Report

Resolution 2024-12-15.2.1

Tabled by: Runge

That Council table the Foreman's request for 2 tanks of gas per month until the January meeting.

CARRIED

BG
AD

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Resolution 2024-12-15.2.2

Moved by: Storlie

That Council accept the Foreman's report as presented.

CARRIED

16. **NEXT MEETING**

Resolution 2024-12-16

Moved by: Carnduff

That the next meeting of Council be held on January 15, 2025 at 6:30 pm.

CARRIED

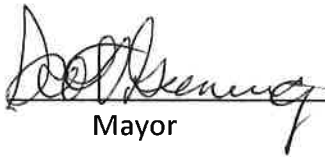
17. **ADJOURN**

Resolution 2024-12-17

Moved by: Greening

That this meeting now be adjourned. The time being 9:22 pm.

CARRIED


Mayor




Administrator