



Town of Lampman
Meeting Minutes
Regular Meeting May 12, 2021 - 07:00 PM

1 CALL TO ORDER
Resolution No: 2021-5-1

Mayor Jay Jones called the meeting to order. The time being 6:59 p.m. The attendance being as follows:

Mayor Jay Jones
Councillor Dustin Ferguson
Councillor Glen Fichter
Councillor Randy Fleck
Councillor Duane Freedon
Councillor Daryle Runge
Councillor Ryan Saxon - Absent
Administrator Dena Scott

2 MINUTES
Moved By: Glen Fichter

That the minutes of the April 21, 2021 meeting of Council be approved as circulated.

CARRIED

3 BANK RECONCILIATION
Resolution No: 2021-5-3
Moved By: Randy Fleck

That the March, 2021 bank reconciliation for the Town of Lampman be hereby approved as presented.

CARRIED

[Handwritten signatures]

4 CASH STATEMENT
Resolution No: 2021-5-4
Moved By: Daryle Runge

That the Statement of Receipts and Payments for the month of April, 2021 be adopted as presented for the Town of Lampman.

CARRIED

5 CORRESPONDENCE
Resolution No: 2021-5-5
Moved By: Randy Fleck

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

6 COMMITTEE MEETINGS/INFORMATION/REPORTS
Resolution No: 2021-5-6
Moved By: Dustin Ferguson

That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

CARRIED

7 UNFINISHED BUSINESS

7.1 Shop - 800 Forrest Avenue
Resolution No: 2021-5-7.1
Moved By: Jay Jones

That this matter be closed as the owner has another offer.

CARRIED

7.2 Walking Path - CN
Resolution No: 2021-5-7.2
Moved By: Jay Jones

That the Town establish a Lampman Walking Path Committee with Mayor Jay Jones, Councillors Randy Fleck and Daryle Runge and that following the Administrator sending two emails to CN with no response to date, the Town will proceed with the walking path as planned.

CARRIED

7.2.1 Dedicated Funds for Walking Path
Resolution No: 2021-5-7.2.1

Seconded By: Daryle Runge

That the Administrator write a letter to the RM of Browning & Town of Lampman Recreation Board requesting the dedicated funds for the walking path that were held by the Recreation Board.

CARRIED



8 NEW BUSINESS

Duane Freeden declared an interest in the next item and left the meeting at 7:33pm.

8.1 Duane Freeden - Donation-In-Kind Receipt

Resolution No: 2021-5-8.1

Moved By: Dustin Ferguson

That Duane Freeden be issued a donation-in-kind receipt for a chainsaw he purchased and donated to the Town; the amount being six hundred forty (\$640.28) dollars and 28/100.

Duane Freeden returned to the meeting at 7:35pm.

CARRIED

8.2 Permanent, Full-Time Employee - Nazia Tasneem

Resolution No: 2021-5-8.2

Moved By: Randy Fleck

That Nazia Tasneem be hired effective April 5, 2021, on a three-month probation period, as a permanent, full time Administrative Assistant at the wage of twenty (\$20.00) dollars per hour.

CARRIED

8.3 Building Permit - 114 Church St. - Accessory Building

Resolution No: 2021-5-8.3

Moved By: Glen Fichter

That the Building Development Permit Application received from Brenda Schulties dated May 5, 2021 to construct a shed on Lot 7, Block 4, Plan C3184, civic address of 114 Church St., be approved subject to local building and zoning bylaws, the National Building Code of Canada, all Provincial fire regulations and codes, The Uniform Building and Accessibility Standards Act and to all recommendations of the plan review performed by Professional Building Inspection Services Ltd.

CARRIED

8.4 Building Permit - 102 Railway Ave.

Resolution No: 2021-5-8.4

Moved By: Randy Fleck

That the Building Development Permit Application received from Ashton Fornwald dated April 21, 2021 to renovate the building for use as a commercial bakery with retail and dining areas on Lot 23 Block 2 Plan AG5479, civic address of 102 Railway Ave., be approved subject to local building and zoning bylaws, the National Building Code of Canada, all Provincial fire regulations and codes, *The Uniform Building and Accessibility Standards Act* and to all recommendations of the plan review performed by Professional Building Inspection Services Ltd.

CARRIED

Handwritten blue initials and a signature.

8.5 Prairie Lily Club - Eavestrouthing

Resolution No: 2021-5-8.5

Moved By: Duane Freeden

That Dexeco Construction be contracted to install eavestrouthing along the rear (north-east) side of the Prairie Lily Club for a price of one thousand forty (\$1,040.00) dollars plus taxes.

CARRIED

8.6 Old Race Track - Dirt Bike Area

Resolution No: 2021-5-8.6

Moved By: Jay Jones

That Dustin Ferguson will look into liability and insurance issues in regard to utilizing the old race track area as a dirt bike area; and bring his findings to the next Council meeting.

CARRIED

8.7 SE Military Museum - Banner Project

Resolution No: 2021-5-8.7

Moved By: Jay Jones

That the Town of Lampman will allow the South East Military Museum to hang remembrance/memorial banners along either Main St. or Corrigan Rd; and that the Town will donate the cost of the mounting kits for five banners in the amount of three hundred (\$300.00) dollars each, for a total of one thousand five hundred (\$1500.00) dollars.

CARRIED

8.8 Lampman Library Exterior Wall Repair

Resolution No: 2021-5-8.8

Moved By: Dustin Ferguson

That Dexeco Construction be instructed to proceed with the repair to the exterior wall at the Lampman Library for the quoted amount of four thousand four hundred seventy-five (\$4,475.99) dollars and 99/100

CARRIED

8.9 Sale of Town Owned Lots

Resolution No: 2021-5-8.9

Moved By: Duane Freeden

That the Economic Development Committee will meet and bring their recommendations regarding town-owned lots back to Council.

CARRIED



8.10 Suicide and Crisis Hotline
Resolution No: 2021-5-8.10
Moved By: Randy Fleck

Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;
And Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;
And Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;
And Whereas in 2022 the United States will have in place a national 988 crisis hotline;
And Whereas Town Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;
Now Therefore Be It Resolved That Town Council endorses this 988 crisis line initiative;
And that the Administrator be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

CARRIED

8.11 Harassment and Disputes Webinar - MuniSask
Resolution No: 2021-5-8.11
Moved By: Duane Freeden

That Councillor Duane Freeden and Administrator Dena Scott be authorized to attend the Harassment and Disputes webinar on May 18, 2021 from 1pm to 4pm hosted by Municipalities of Saskatchewan; and that the cost of forty-five (\$45.00) dollars per person be paid by the Town.

CARRIED

8.12 Urban Fire Charges
Resolution No: 2021-5-8.12
Moved By: Glen Fichter

That, as per a recommendation of the Fire & Rescue Board, the Town of Lampman commence with billing for all urban fire calls at the same rate as charged on rural calls; and that the ratepayers be notified of this change in policy through the Lampman Newsletter and a letter mailed to each ratepayer.

CARRIED

8.13 Fire Fee Increase
Resolution No: 2021-5-8.13
Moved By: Duane Freeden

That per recommendation of the Fire & Rescue Board, the fire fee be increased from twelve hundred (\$1,200.00) dollars per hour to thirteen hundred (\$1,300.00) dollars per hour for all fire calls.

CARRIED

8.14 Fire Fighter Per Diem Increase
Resolution No: 2021-5-8.14
Moved By: Dustin Ferguson

That, as per recommendation of the Fire & Rescue Board, the members of Lampman Fire & Rescue be granted a per diem increase as follows:

<u>Current Per Diem</u>	<u>New Per Diem</u>
\$15/hr/member for calls	\$25/hr/member for calls
\$ 0 for meetings and practices	\$20/day/member for meetings, practices and/or training

CARRIED

8.15 Motion to Proceed with 6-month Tax Notice
Resolution No: 2021-5-8.15
Moved By: Daryle Runge

That, following the six (6) month expiration since the tax liens were registered, the Council authorizes the Administrator to commence with tax enforcement proceedings on the following properties:

Lots 1 & 2 Block 2 Plan A65479	- 101 Main St.	- 505001200
Lot 15 Block 4 Plan C3184	- 111 Carrol St.	- 505019800
Lot 8 Block 8 Plan 99SE05688	- 115 Carson Bay	- 505008520
Lot C Block U Plan 74R14214	- 514 Main St.	- 505016950
Lot 18 & 19 Block 6 Plan C2663	- 110 2nd Ave. E.	- 505007050
Lot 2 Block 8 Plan 78R51724	- 110 Bennett St.	- 505023050
Lot 14 Block 3 Plan AN2691	- 209 2nd Ave. E.	- 505003100
Lot 7 Block K Plan 65R20576	- 901 Corrigan Road	- 505015550
Lot 3 Block 15 Plan 78R60881	- 406 1st St. N.	- 505013000

CARRIED

8.16 HR Committee Meeting
Resolution No: 2021-5-8.16
Moved By: Daryle Runge

That the Human Resources Committee set up a meeting with all the Town employees to discuss human resources matters; and that this meeting be set up for the end of May, 2021.

CARRIED

9 FOREMAN'S REPORT

9.1 Foreman's Report
Resolution No: 2021-5-9.1
Moved By: Glen Fichter

That the Foreman's Report be hereby approved as circulated in All-Net.

CARRIED

9.2 Water Treatment Plant Records

Resolution No: 2021-5-9.2

Moved By: Randy Fleck

That the water treatment plant records for the month of April, 2021 be acknowledged and filed for future reference and signed by the Mayor.

CARRIED

10 ACCOUNTS

Resolution No: 2021-5-12

Moved By: Dustin Ferguson

That the accounts covered by cheque no.'s 13808 to 13848 in the amount of \$35,608.40; and the electronic funds transfer no.'s VP13 to VP15 in the amount of \$7,126.28; and the direct payroll payments no's DD833 to DD838 in the amount of \$8,705.99 be approved for payment.

CARRIED

11 NEXT MEETING

Resolution No: 2021-5-13

That the next meeting of Council be held on June 9, 2021 at 7:00p.m.

12 ADJOURNMENT

Resolution No: 2021-5-14

Moved By: Jay Jones

That this meeting now be adjourned. The time being 9:38 p.m.

CARRIED



Administrator



Mayor