



MINUTES
TOWN OF LAMPMAN
Regular Meeting – April 16, 2026

1. **CALL THE MEETING TO ORDER**

Mayor Greening called the meeting to order at 6:35 p.m., the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Dena Scott

Councilor – Roy Raynard

Councilor – Ryan Saxon – Absent

Councilor – Steve Massel

Councilor – Darrin Stephen – arrived at 6:59 pm

Councilor – Janice Bernier - Absent

CAO – Teresa Biller

Assistant Administrator – Kayla McLaren

2. **CONFLICT OF INTEREST**

None declared.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

2026-04-3 – Massel

That Council approve the following additions to the agenda:

13.18 Nuisance abatements

13.19 Late Meeting Payments

13.20 Long Grass Town Outskirts

CARRIED

4. **APPROVAL OF AGENDA**

2026-04-4 – Massel

That Council approve the amended agenda as presented.

CARRIED

5. **MINUTES**

1. Regular Meeting Minutes March 19, 2026

2026-04-5.1 – Scott

That Council approve the Regular Meeting Minutes of March 19, 2026 as presented.

CARRIED

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MINUTES
TOWN OF LAMPMAN
Regular Meeting – April 16, 2026
Page 2

2. Special Meeting Minutes March 25, 2026

2026-04-5.2 – Raynard

That Council approve the Special Meeting Minutes of March 19, 2026 as presented.

CARRIED

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. March 2026

2026-04-6 – Scott

That Council approve the Bank Reconciliation for the Chequing, Savings, and the Food Bank Accounts as presented.

CARRIED

7. **FINANCIALS**

1. Financial Statement March 2026

2026-04-7 - Massel

That Council accept the March 2026 Financial Statements as presented.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. April 16, 2026

2026-04-8 - Raynard

That Council approve the April 16, 2026 List of Accounts for approval as: Food Bank 2026-004 through 2026-008 in the amount of \$402.74, Cheques #1115 - #1132 in the amount of \$74,478.56, Online payments 2026-0138 – 2026-177 in the amount of \$55,794.69, Payroll Batches for March 1 - 31 in the amount of \$25,010.46 and Council Indemnity for March in the amount of \$2,467.50 for a total of \$158,153.95.

CARRIED

Councillor Stephen arrived at 6:59 pm

9. **CORRESPONDENCE**

1. SETPC Jan 27, 2026 Minutes

2. RCMP March 2026 Report

3. Rec Board Minutes March 2026

2026-04-9 - Stephen

That Council file the correspondence as dealt with.

CARRIED

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. Rec Board Committee update

2. Lampman Fire and Rescue

2026-04-10 - Massel

That Council accept the Committee Reports as presented.

CARRIED

11. **ADMINISTRATION REPORT**

2026-04-11 - Scott

That Council accept the Administration Report as presented.

CARRIED



MINUTES
TOWN OF LAMPMAN
Regular Meeting – April 16, 2026
Page 3

12. **UNFINISHED BUSINESS**

1. Envision Counselling Support

2026-04-12.1 - Stephen

That Council table Envision Counselling Support to the May 20, 2026 Regular Meeting.

CARRIED

2. Budget 2026

2026-04-12.2 - Stephen

That Council table the Budget to the call of the CAO once items have been finalized on or before the May 20, 2026 Regular Meeting.

CARRIED

13. **NEW BUSINESS**

1. Municipal Mill Rate

2026-04-13.1 - Scott

That Council table the Municipal Mill Rate for 2026 to the May 20, 2026 Regular Meeting.

CARRIED

2. Tax Incentives and Penalties Bylaw 2026-03

2026-04-13.2.1 – Scott

That Bylaw 2026-03 Being a Bylaw to establish property tax incentives and penalties, be introduced for the first time.

CARRIED

2026-04-13.2.2 – Massel

That Bylaw 2026-03 Being a Bylaw to establish property tax incentives and penalties, be introduced for the second time.

CARRIED

2026-04-13.2.3 – Stephen

That Bylaw 2026-03 Being a Bylaw to establish property tax incentives and penalties, be given three readings at this meeting.

CARRIED UNANIMOUSLY

2026-04-13.2.4 – Greening

That Bylaw 2026-03 Being a Bylaw to establish property tax incentives and penalties, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

3. Connect Energy Pricing Contract

2026-04-13.3 – Greening

That Council table Connect Energy Pricing Contract to the May 20, 2026 Regular Meeting.

CARRIED

4. Municipal Sewer Camera /code Manholes

2026-04-13.4 – Scott

That Council approve the quote to camera and code the manholes in the town for \$150/manhole.

CARRIED

MINUTES
TOWN OF LAMPMAN
Regular Meeting – April 16, 2026
Page 4

5. Economic Development Committee

2026-04-13.5 - Greening

That Council approve the initial formation of an Economic Development Committee that will include Lampman and neighboring municipalities to which Mayor Greening will be a delegate.

CARRIED

6. Free Dump Days

2026-04-13.6 - Raynard

That Council approve free dump days as follows:

May 2,3, 2026 10:00 am - 4:00 pm

May 9, 10, 2026 10:00 am - 4:00 pm

CARRIED

7. Wildlife Bylaw

2026-04-13.7 - Greening

That Council table Wildlife Bylaw to the May 20, 2026 Regular Meeting.

CARRIED

8. Richard Wilhelm – request to pump water

2026-04-13.8 – Stephen

That Council approve Richard Wilhelm's request to pump water.

CARRIED

9. Membership to USWA

2026-04-13.9 – Stephen

That Council approve the membership to Upper Souris Watershed Association in the amount of \$356.50 for the 2026 – 2027 year.

CARRIED

10. Petition – Hospital Disruptions Map

11. 2026 Education Property Tax Mill Rate

2026-04-13.11 – Scott

That Council acknowledge the 2026 Education Property Tax Mill Rate as follows as unchanged from 2025:

Agriculture Property	1.07 mills
Residential Property	4.27 mills
Commercial/Industrial Property	6.37 mills
Resource Property	7.49 mils

CARRIED



MINUTES
TOWN OF LAMPMAN
Regular Meeting – April 16, 2026
Page 5

12. Acquire Title

2025-04-13.12 – Raynard

THAT TAXervice, on behalf of the Town of Lampman, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 3-BLK/PAR 10-PLAN AE5598 EXT 0, 131092354

CARRIED

13. Acquire Title

2025-04-13.13 – Scott

THAT TAXervice, on behalf of the Town of Lampman, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 8-BLK/PAR 1-PLAN AG5479 EXT 0, 141995931

LOT 9-BLK/PAR 1-PLAN AG5479 EXT 0, 141995953

CARRIED

14. RM34 Request for Letter of Support

2026-04-13.14 - Stephen

That Council approve sending a letter of support to request Ministry of Highways to add turning lanes and additional lighting at the intersection of Highway 361 and Highway 47.

CARRIED

15. List of Lands in Arrears

2026-04-13.15 - Greening

That the List of Lands in Arrears for the Town of Lampman be approved as presented and attached, forming part of these minutes;

and that the list exclude properties on which the amount of taxes in arrears does not exceed on half of the immediately preceding year's tax levy;

and that TAXervice be authorized to manage tax enforcement proceedings on behalf of the municipality;

and that TAXervice arrange for the list of lands in arrears to be published in the World Spectator.

CARRIED

16. Review quotes for Steamers from Hotsy and Flawless.

2026-04-13.16 – Greening

That Council table discussion of the quotes for a steamer to the May 20, 2026 Regular Meeting.

CARRIED

14. **DELEGATIONS/PUBLIC HEARINGS**

1. Greg Feuring 7:30

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant & Lagoon Records

2026-04-15.1 – Raynard

That Council accept and sign the Water Treatment Plant and Lagoon records for the month of March as presented.

CARRIED



MINUTES
TOWN OF LAMPMAN
Regular Meeting – April 16, 2026
Page 6

2. Foreman's Report

2026-04-15.2 – Stephen

That Council accept the Foreman's report as presented.

CARRIED

16. **NEXT MEETING**

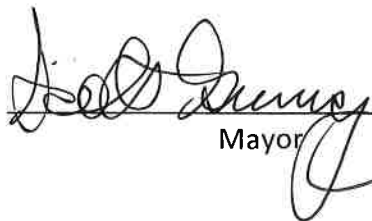
May 20, 2026

17. **ADJOURN**

2026-04-17 – Greening

That this meeting now be adjourned. The time being 9:40 p.m.

CARRIED


Mayor




CAO

Tax Incentives and Penalties

TOWN OF LAMPMAN

BYLAW NO 2026-03

A BYLAW TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES

The Council of the Town of Lampman in the Province of Saskatchewan enacts as follows:

1. Due Date

Property and other taxes imposed by the Town of Lampman are deemed to be imposed on the first day of January in each year and shall be due on December 31.

2. Penalty on Arrears of Taxes

- a) Taxes which remain unpaid after the 31st day of December of the year in which they are levied shall be subject to a penalty.
- b) The method of calculating the penalty shall be a simple rate of 6% per annum, added on January 1st applied to the total taxes that remain unpaid as at January 1 of the year in which the penalty is being applied.
- c) The method of calculating the penalty shall be a simple rate of 6% per annum, added on February 1st applied to the total taxes that remain unpaid at February 1 of the year in which the penalty is being applied.
- d) The penalty charges are to be added to and shall form part of the tax roll.
- e) These Penalties shall be effective January 1, 2027.

3. Incentive Program – Prompt Payment

- a) Discounts shall be allowed from the time the notice of the levy is sent until August 31, to encourage prompt payment of:
 - i) the current year's taxes on property;
- b) Payments of current taxes received:
 - i) from the time the notice of the levy is sent until the end of August shall be eligible for a discount of 3% of the amount paid;
- c) These incentives shall be effective May 1, 2026.

4. Incentive Program – Prepayments

- a) From January 1 until July 31, discounts shall be allowed with respect to the prepayment of the current year's taxes on property;
- b) The rate of discount relative to prepayment of taxes shall be 3% for the months of January to July.
- c) These incentives shall be effective May 1, 2026.

5. Education Property Taxes

Sections 3 and 4 do not apply to property taxes levied on behalf of a school division.

6. Repeal Previous Incentive and/or Penalty Programs

Bylaw 2023-02 is hereby repealed

7. Coming Into Force

The Penalty Portion of this bylaw shall come into force on January 1, 2027.

The Incentive Portion of this bylaw shall come into force on May 1, 2026

**INTRODUCED AND READ A FIRST TIME THIS 16th DAY OF APRIL, 2026.
READ A SECOND TIME THIS 16th DAY OF APRIL, 2026
READ A THIRD AND FINAL TIME ON THE UNANIMOUS CONSENT OF THE
COUNCIL
PRESENT THIS 16th DAY OF APRIL, 2026**





Mayor



CAO