



MINUTES
TOWN OF LAMPMAN
FIRST MEETING OF COUNCIL – November 21, 2024

SIGNING OF OATHS OF OFFICE

Resolution 2024-11-0

Moved by: Carnduff

That the Oaths of Office be read and be signed by Members of Council.

CARRIED

1. **CALL TO ORDER 6:30 pm**

Mayor Greening called the meeting to order at 6:30 pm, the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Jadon Carnduff

Councillor – Roy Raynard

Councillor – Daryle Runge

Councillor – Ryan Saxon

Councillor – Dena Scott arrived at 9:50 pm

Councillor – Kelly Storlie

Administrator – Teresa Dyck

Assistant Administrator – Lee Ann Karcha

Kane Robertson 7:04 pm- 7:24 pm

2. **CONFLICT OF INTEREST**

Councillor Carnduff Declared Conflict of Interest with item 9.5, 13.15, 13.16.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

Resolution 2024-11-3

Moved by: Saxon

That Council add the following items to the agenda:

13.22 Savings of 400,000 to reserve for Water Treatment Plant

13.24 Fire Hall upgrades

CARRIED

4. **APPROVAL OF AGENDA**

Resolution 2024-11-4

Moved by: Storlie

That Council approve the amended agenda.

CARRIED

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5. **MINUTES**

1. Regular Meeting Minutes October 16, 2024

Resolution 2024-11-5.1

Moved by: Runge

That Council approve the Regular Meeting Minutes from October 16, 2024.

CARRIED

2. Special Meeting Minutes November 5, 2024

Resolution 2024-11-5.2

Moved by: Saxon

That Council approve the Special Meeting Minutes from November 5, 2024.

CARRIED

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. October 2024

Resolution 2024-11-6

Moved by: Runge

That Council accept the Bank Reconciliation for October 2024.

CARRIED

7. **FINANCIALS**

1. October 2024 – Affinity Bank Account

Resolution 2024-11-7.1

Moved by: Storlie

That Council accept the Affinity Bank Statement for October 2024.

CARRIED

2. Financial Statement October 2024

Resolution 2024-11-7.2

Moved by: Raynard

That Council accept the financial statement for October 2024.

CARRIED

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. November 21, 2024

Resolution 2024-11-8

Moved by: Runge

That Council approve the November 21, 2024 List of Accounts for Approval as:
Cheques #758 – 799 in the amount of \$99,605.20, OB2024-224 – OB 2024-253 in the amount of \$34,900.08, Food Bank 2024-47 -2024- 50 in the amount of 345.04, Paymate Batches October 1- October 31 in the amount of \$22,378.18 and Council Indemnity for October in the amount of \$2,250.00 for a total of \$ 159,478.50.

CARRIED

9. **CORRESPONDENCE**

1. Water Vendor supplier
2. Gratitude for Back Alley Improvements
3. WTP Delco Pilot project update
4. Landworks Civil Engineering

CAD

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Carnduff left the meeting at 8:30pm.

5. RM of Browning Joint meeting

Resolution 2024-11-9.5

Moved by: Greening

That Council authorize the Administrator to send a letter of reply to schedule a joint meeting on January 8th at 7:00pm, with the RM of Browning.

CARRIED

Carnduff returned to the meeting at 8:35pm.

6. Virtual Training for Council Members Dec 5, 2024

7. Stops to Violence Training

8. CN Rail Snow Letter, Winter Safety

Resolution 20214-11.9.8

Moved by: Carnduff

That Council file the correspondence as dealt with.

CARRIED

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. SETPC Minutes September 24, 2024

2. RCMP Report November 13, 2024

3. SE Regional Library Report October 26, 2024

Resolution 2024-11-10

Moved by: Storlie

That Council acknowledge the committee reports as presented.

CARRIED

11. **ADMINISTRATION REPORT**

Councillor Carnduff left the meeting 8:55 pm.

11.1 Hours in Lieu of Rec Director

Resolution 2024-11-11.1

Moved by: Saxon

That the Town submit an invoice to the Lampman Recreation Board for the cost of time spent to operate the Rec Board until the Rec Director was hired and trained.

CARRIED

Carnduff returned to the meeting 9:00pm.

11.2 Sand Source Demolition Permit

Resolution 2024-11-11.2

Moved by: Raynard

That the Administrator get the required documents and permit fee and damage deposit for the demolition of the Sand Source site.

CARRIED

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12. **UNFINISHED BUSINESS**

1. Flood Grant Application

Resolution 2024-11-12

Moved by: Carnduff

That Council authorize the Administrator to sign and return the WSA Flood Grant application to the Water Security Agency.

CARRIED

13. **NEW BUSINESS**

1. Public Disclosure Statements

Resolution 2024-11-13.1

Moved by: Carnduff

That the Public Disclosure Statements be signed and accepted, and filed.

CARRIED

2. Deputy Mayor

Resolution 2024-11-13.2

Moved by: Runge

That Jadon Carnduff be appointed as Deputy Mayor for the first 6 months of office from November 2024 to April 2025.

CARRIED

3. Legislation, Bylaws, Policies

Resolution 2024-11-13.3

Moved by: Raynard

That the Bylaws, Policies and Legislation be circulated, discussed and The Council Procedures and Policies Acknowledgement and Declaration form be signed by each Council Member.

CARRIED

4. Rates and Appointments

Resolution 2024-11-13.4

Moved by: Saxon

That the Appointments, Rates and Committees of the Town of Lampman for 2025 be hereby approved as attached to, forming part of these minutes.

CARRIED

5. Ratify Building Permit 24-007- Property 22 7 101319128 Roll 109

Resolution 2024-11-13.5

Moved by: Carnduff

That Permit 24-07 that was approved on October 23, be ratified for Roll 109 to replace the basement foundation.

CARRIED

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6. PBI Appointment

Resolution 2024-11-13.6

Moved by: Runge

That Council appoint PBI with the following officials: Bobby Baker, Virginia Shepley, Joshua Nitz; Class 3 Licensed Building Officials, Amanda Kaufmann; Class 2 Licensed Building Official, Cristin Korchinski; R-Class 2 Licensed Building Official, David Kindred, John Dulle and Charles Fiss; Class 1 Licensed Building Officials as the Licensed Building Officials for the Town of Lampman and Doug Mulhall, Waler Schroeder are no longer appointed.

CARRIED

7. PBI Fee Approval

Resolution 2024-11-13.7

Moved by: Runge

That the PBI fee structure for 2025 be accepted.

CARRIED

8. Write off MEPP Receivable Accounts

Resolution 2024-11-13.8

Moved by: Greening

That Council authorize the Administrator to write off Account 110-320-155 MEPP Receivable account in the amount of \$2,264.87 and Account 110-320-160 MEPP Receivable account in the amount of \$364.54.

CARRIED

9. Agreements for payment of Tax arrears roll 21, 147

Resolution 2024-11-13.9

Moved by: Carnduff

That Council accept the signed agreements for roll 21 of a \$1500 initial payment and \$750 payment bimonthly on the 1st and 16th of each month and for roll 147 a \$500 initial payment and \$250 bi monthly on the 1st and 16th of each month, commencing on November 16th to October 16, 2027 dated November 4th, 2024 for Rolls 21, 147. Council at their discretion may renew the agreements.

CARRIED

10. Contract Water/Wastewater Facility Operator

Resolution 2024-11-13.10

Moved by: Runge

That Council ratify hiring of Ryder Scholpp as the contract operator to perform oversight as Water/Wastewater Facility Operator for two visits a month in the amount of \$250 per visit.

CARRIED

11. Write off AR# 257

Resolution 2024-11-13.11

Moved by: Saxon

That Council authorize the Administrator to write of AR Account #257 in the amount of \$220.00 dating back to 2020 for towing charges.

CARRIED



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12. Write off AR# 262

Resolution 2024-11-13.12

Moved by: Storlie

That Council authorize the Administrator to write off AR Account # 262 for \$70 which was a double charge for a water meter deposit.

CARRIED

13. Time Off Request

Resolution 2024-11-13.13

Moved by: Runge

That Council approve the time off requests as follows:

Rescind Teresa Dyck Time off – Oct 25, 28

Request Teresa Dyck Time off Nov 1 Time in Lieu

CARRIED

14.1 Christmas Party

Resolution 2024-11-13.14.1

Moved by: Greening

That Council approve the Christmas party being held on December 7, 2024 to supper at the Legion and Tickets to the Lampman Community Theatre for Council, staff and significant others.

CARRIED

14.2 Christmas Bonus

Resolution 2024-11-13.14.2

Moved by: Raynard

That Council approve Kane Robertson receive \$100 in Lampman bucks and rest of the full-time employees receive a \$300 Christmas bonus.

CARRIED

14.3 Thank you Bonus

Resolution 2024-11-13.3

Moved by: Raynard

That Council approve \$200 thank you bonus to Steve in appreciation for all of his extra time and commitment to keep Rec and Town running while the foreman position was being filled to be paid on his next pay cheque.

CARRIED

Carnduff left the meeting at 9:18pm.

15. Rec Director Wage

Resolution 2024-11-13.15

Moved by: Storlie

That Council ratify motion to accept the wage of the Rec Director to be \$45,000 / per year.

CARRIED

AD

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16. Tobin Johnson Wage Rec 18.00 per hour

Resolution 2024-11-13.16

Moved by: Runge

That Council ratify motion to accept the wage for the Tobin Johnson as Rec Maintenance part time staff at \$18.00 per hour.

CARRIED

Carnduff returned to the meeting at 9:20pm.

17. Renewal of Administrator Conditional Certificate

Resolution 2024-11-13.17

Moved by: Carnduff

That Council authorize the Administrator to renew her Conditional Certificate with UMAAS.

CARRIED

18. Bylaw 2024-10 for Refuse and Recycle Rates

Resolution 2024-11-13-18.1

Moved by: Carnduff

That Bylaw 2024-09 Being a Bylaw to fix the rates to be charged for the service of waste and recycle bins, be introduced for the first time.

CARRIED

Resolution 2024-11-13-18.2

Moved by: Storlie

That Bylaw 2024-09 Being a Bylaw to fix the rates to be charged for the service of waste and recycle bins, be introduced for the second time.

CARRIED

Resolution 2024-11-13-18.3

Moved by: Runge

That the third and final reading of Bylaw 2024-09 Being a Bylaw to fix the rates to be charged for the service of waste and recycle bins, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution 2024-11-13-18.4

Moved by: Saxon

That Bylaw 2024-09 Being a Bylaw to fix the rates to be charged for the service of waste and recycle bins, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

CARRIED

OATH OF OFFICE

D. Scott arrived at the meeting at 9:50 pm

Resolution 2024-11-0-1

Moved by: Greening

That D. Scott read and sign the Oath of Office.

CARRIED

CAD

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19. PDAP Training

Resolution 2024-11-13.19

Moved by: Saxon

That Council authorize Lee Ann Karcha to attend PDAP training on December 11, 2024 in Weyburn.

CARRIED

20. Regional Library Invoice

Resolution 2024-11-13.20

Moved by: Raynard

That Council Approve the 2 extra hours for the Regional Library and approve the invoice in the amount of \$19,693.76, to be paid in two installments January and July 2025.

CARRIED

21. Signing Authority

Resolution 2024-11-13.21

Moved by: Storlie

That the signing authority be updated to be one of Scott Greening, Mayor or Jadon Carnduff, Deputy Mayor, signing with one of Teresa Dyck, Administrator or Lee Ann Karcha, Assistant Administrator.

CARRIED

22. Money for Reserves

Resolution 2024-11-13.22

Tabled by: Carnduff

That Council table discussion of moving money to reserves until the January meeting.

CARRIED

23. Property Reassessment

Resolution 2024-11-13.23

Moved by: Carnduff

That Council authorize the Administrator to request reassessment of properties that have received building permits in the last ten years.

CARRIED

24. Fire Hall - discussion

25. Request to Purchase Lot11/12

Resolution 2024-11-13.25

Moved by: Greening

That Council direct the Administrator to send a letter of response to D. Sutherland that the town does not accept the offer to purchase for lot 11/12 and will maintain the lot.

CARRIED

26. After- meeting payments

Resolution 2024-11-13.26

Moved by: Storlie

That the after-meeting payments be approved as CN Rail in the amount of \$420.00, Stained Glass Plus \$336.77, Lee Ann Karcha \$67.16, Little Leapers \$75.75, Monster



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Enterprises \$865.80, Prairie Newspaper Group 138.60 and \$173.25, Kane Robertson \$151.50, Smart Power Systems for \$1637.25 and \$1637.25, Taxervice \$408.45 and Brenda Schulties \$100 for a total of: \$6011.78.

CARRIED

14. **DELEGATIONS/PUBLIC HEARINGS**

1. Damon Sutherland 7:22- 7:36pm

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant Records

Resolution 2024-11-15.1

Moved by: Raynard

That Council accept and sign the Water Treatment Plant and Lagoon Records for November as presented.

CARRIED

2. Foreman's Report

Resolution 2024-11.11.2.1

Moved by: Saxon

That the Council authorize the administrator to register with McDougal Auction to bid on a sand salt spreader for a maximum of \$1500.00

CARRIED

Resolution 2024-11-15.2.2

Moved by: Runge

That Council approve the foreman's report as presented.

CARRIED

16. **NEXT MEETING**

Resolution 2024-11-16

Moved by: Greening

That the next meeting of Council be held on December 18, 2024 6:30 p.m.

CARRIED

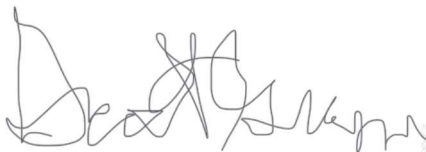
17. **ADJOURNMENT**

Resolution No 2024-11-17

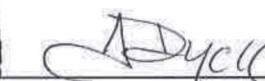
Moved by: D. Scott

That this meeting now be adjourned. The time being 10:13 p.m.

CARRIED



Mayor



Administrator

BUILDING OFFICIAL

Professional Building Inspections

**ASSESSOR, TAX
COLLECTOR,
TREASURER AND
RETURNING OFFICER**

Teresa Dyck, Administrator;
Lee Ann Karcha, Assistant Administrator

**LAMPMAN
FIRE AND RESCUE**

Town of Lampman: Dena Scott, Kelly Storlie
R.M. of Browning: Richard Brokop, Brian Fornwald
R.M. of Benson: Cordell Janssen, Alternate Jason Mack
Fire Chief: Grant Palmer

LAW ENFORCEMENT

R.C.M.P. Estevan Detachment

**BYLAW
ENFORCEMENT**

R.C.M.P. Estevan Detachment, all Members of Council,
Administrator, Town Foreman

**LAMPMAN
COMMUNITY HEALTH
CENTRE TRUST
COMMITTEE**

Mayor Scott Greening
Councilor: Jadon Carnduff

**SOUTHEAST
REGIONAL LIBRARY
TRUSTEE**

Mary Anne Veroba (Town Rep)

**LAMPMAN LIBRARY
BOARD**

Ann – Marie Tyler (Chair)
Kelly Storlie (Vice – Chair)
Debbie Hanrieder (Treasurer)
Mary Anne Veroba (Trustee)
Maureen Ulrich (Board Member)
Connie Wilhelm (Board Member)
Courtney Walter (Board Member)
Stephanie Wourms (RM Rep) (Board Member)
Kelly Storlie (Town Rep)
Librarian: Tawney Johnson (Head Librarian/Secretary of the Board)
Assistant Librarian: Krista Mack

MUNICIPAL AUDITOR

MNP, Moosomin

BOARD OF REVISION

Western Municipal Consulting Ltd.

BANKING SERVICES

Affinity Credit Union, Lampman Branch Office

**ST. JOSEPH'S HOSPITAL
BOARD**

Diane Fornwald

SOUTHEAST Transportation

Councilor: Jadon Carnduff - Delegate

LAWYER

Kohaly Elash Ludwig

REC BOARD

Ryan Saxon, Roy (RJ) Raynard, Darryle Runge

**LAMPMAN SCHOOL
COMMUNITY COUNCIL**

Mayor Scott Greening
Councilor:

**LAKE ROY WATERSHED
AUTHORITY**

Mayor Scott Greening

**MOOSE MOUNTAIN
HEALTH CARE**

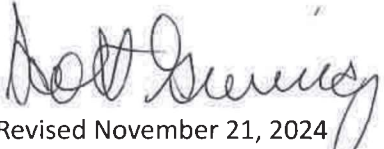

Mayor Scott Greening

**HUMAN RESOURCES
COMMITTEE**

Mayor Scott Greening Councilor: Dena Scott,

***DAYCARE**

Councilor: Jadon Carnduff


Revised November 21, 2024 

CUSTOM WORK RATES

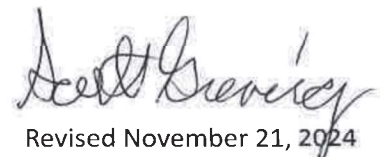
Tractor and Mower	\$ 150.00 per hour
Tractor and Grapple	\$ 150.00 per hour
Tractor and land leveler	\$ 150.00 per hour
Kubota front mount mower	\$100.00 per hour
Sewer and Water Servicing	Cost of Work
Rural Fire Calls	\$ 1,350.00 per hour
Fire Suppression & Vehicle Extrication	As per current SGI Rates --\$ 1090.23/hr. (2024 Rates)
	SGI Minimum 1 hr. Billing
Foam Suppression	\$ 250.00 / pail
Water & Sewer call – out	\$ 60.00 per hr. per person -1-hour minimum call out \$ 60.00 per hr. thereafter PLUS material costs
Sale of Topsoil	\$ 10.00 per yard
Commercial Contract Sewer Dump	\$ 300.00 / delivery (Papers to be filled out as per WSA)

CASUAL LABOUR RATES

Casual Labor	\$ 45.00 per hour
Casual Labor with Truck	\$ 65.00 per hour
Garbage Pickup	As per Waste Site Fees

OTHER

Fire Chief Honorarium	\$ 1,200.00/ year
Fire Department Volunteers	\$ 15.00 per hour, \$25.00/ call out, \$ 20.00/ meeting
Hangar Space and Land Leases	\$ 100 per year – Hangar Space \$ 100 per Month – Land Lease - Including lots East of Race Track and - South of Waste Disposal Grounds Road.
Field Sheets	\$ 10.00 Per Property Field Sheet
Local Improvement Interest Rate	7%
Stars Air Ambulance Donation	\$ 1,400.00
Photocopies	\$ 0.25 Per Page
Double Sided Photocopies	\$ 0.50 Per Page


Revised November 21, 2024



BYLAW NO. 2024-10

A BYLAW OF THE TOWN OF LAMPMAN TO FIX THE RATES TO BE CHARGED FOR THE SERVICE OF WASTE AND RECYCLE BINS

The Council of the Town of Lampman, in the Province of Saskatchewan, enacts as follows:

1. The charges to be paid by the residents for the service of waste and recycle bins as set out in Schedule A attached.
2. Accounts for waste and recycle services shall cover a period of three (3) consecutive months, and shall be rendered on or before the first day of the month next following such period. The charges will be included on the Water and Sewer Billing and shall be paid within a period of thirty days from the date on which such accounts are rendered.
3. If an account is not paid within the period of thirty days, an overdue letter shall be written giving another 10 days to pay the complete water, sewer, waste and recycle billing.
4. If a water service is shut off due to non-payment of account, the waste and recycle bins will be removed until full payment of the account has been received.
5. A resident can have more than one waste bin, or recycle bin, but will pay the additional fee.
6. A resident can choose to have one or the other of the bins to suit their need and pay accordingly.
7. Bylaw No. 2024-09 is hereby repealed
8. This Bylaw shall come into force and take effect on the date of its final passing.

INTRODUCED AND READ A FIRST TIME THIS 21st DAY OF NOVEMBER, 2024.

READ A SECOND TIME THIS 21st DAY OF NOVEMBER, 2024

READ A THIRD AND FINAL TIME ON THE UNANIMOUS CONSENT OF THE COUNCIL

PRESENT THIS 21st DAY OF NOVEMBER, 2024





Mayor



Administrator

BYLAW NO. 2024-10

SCHEDULE A

TO BYLAW 2024-10 - TOWN OF LAMPMAN

1. **COMMERCIAL AND RESIDENTIAL RATE:**

The following **MONTHLY RATES** shall be charged and levied for the use of waste and recycle bins.

2. **CONSUMPTION**

CHARGE

Waste Bin

\$ 12.00 per bin

Recycle Bin

\$ 9.00 per bin

AD SG.