



MINUTES
TOWN OF LAMPMAN
Regular Meeting – March 19, 2025

1. **CALL THE MEETING TO ORDER**

Mayor Greening called the meeting to order at 6:24 p.m., the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Jadon Carnduff

Councillor – Roy Raynard

Councillor – Daryle Runge - Absent

Councillor – Ryan Saxon

Councillor – Dena Scott

Councillor – Kelly Storlie

Administrator – Teresa Biller

Assistant Administrator – Lee Ann Karcha

2. **CONFLICT OF INTEREST**

Deputy Mayor Carnduff declared conflict of interest with item 13.4.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

4. **APPROVAL OF AGENDA**

2025-03-4 – Carnduff

That Council approve the agenda as presented.

CARRIED

5. **MINUTES**

1. Regular Meeting Minutes February 19, 2025

2025-03-5 – Saxon

That Council approve the Regular Meeting Minutes from February 19, 2025 as presented.

CARRIED

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. February 2025

2025-03-6 - Storlie

That Council accept the Bank Reconciliation with Bank Statements for February 2025 for the Chequing, Savings and Foodbank accounts as presented.

CARRIED

MINUTES
TOWN OF LAMPMAN
Regular Meeting – March 19, 2025
Page 2

7. **FINANCIALS**
Financial Statement February 2025
2025-03-7 – Raynard
That Council accept the Financial Statement for February 2025 as presented. **CARRIED**
8. **LIST OF ACCOUNTS FOR APPROVAL**
March 19, 2025
2025-03-8 - Saxon
That Council approve the March 19, 2025 List of Accounts for Approval as: Food Bank 2025-006-2025-008 in the amount of \$284.35, Cheques: #877 - # 890 in the amount of \$12,082.08, Online payments 2025-071 – 2025-120 in the amount of \$112,353.61 Payroll Batches for February 1-28, 2025 in the amount of \$20,554.30 and Council Indemnity for February in the amount of \$3,000 for a total of \$148,274.34. **CARRIED**
9. **CORRESPONDENCE**
1. CWB- National Bank amalgamation
2. Suma Notice of AGM
3. Letter from Government of Saskatchewan
2025-03-9.3 – Greening
That Council acknowledge the Letter from the Government of Saskatchewan stating that in response to U.S. Tariffs that the government will support procurement from Canadian Suppliers, and future capital projects have been paused that require American product and will reduce where possible. **CARRIED**
4. SGI – Letter of Recognition
5. SETPC – 47 and 361 update
6. Letter from Kailey Dube – business
7. Veroba Thank you
2025-03-9 – Carnduff
That Council file correspondence as dealt with. **CARRIED**
10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**
1. Rec Board
2. HR Committee
3. Fire Board Meeting Minutes February 20, 2025
4. Rec Board Meeting Minutes January, February 2025
2025-03-10 – Storlie
That Council accept the committee meetings reports and minutes as presented. **CARRIED**
11. **ADMINISTRATION REPORT**
2025-03-11.1 - Carnduff
That Council authorize the Administrator to attend the UMAAS Convention in Saskatoon, June 3-6, 2025, registration in the amount of \$315.00. **CARRIED**



MINUTES
TOWN OF LAMPMAN
Regular Meeting – March 19, 2025
Page 3

2025-03.11.2 – Scott

That Council accept the Administration Report as presented.

CARRIED

12. UNFINISHED BUSINESS

1. Rates & Appointments – Pest Control Officer

2025-03-12.1 – Raynard

That Council appoint Don Seipp as the Pest Control Officer for the Town of Lampman, his rates for 2025 are \$28 per hour and \$.80 per km.

CARRIED

2. Vehicle Operation Bylaw

2025-03-12.2 – Saxon

That Council table the Vehicle Operation Bylaw review to the April Council Meeting.

CARRIED

3. Parcel A Plan J740 Hayland Tender

2025-03-12.3 – Greening

That Council authorize the Administrator to put out a request to lease the Hayland.

CARRIED

4. Daycare – Taxes, Utilities

2025-03.12.4 - Saxon

That Council abate the taxes for the Little Leapers Early Learning Centre Inc. for the years: 2025, 2026, 2027, 2028, 2029 and provide Town utilities to the Little Leapers Daycare free of charge for the same five years.

CARRIED

5. 300-2 Overtime / averaging hours/ modified work agreement

2025-03.12.5 – Greening

That Council table policy review of 300-2 to the April meeting.

CARRIED

12.6. Lots For Sale – Sign Quotes

2025-03-13.17 – Storlie

That Council approve the quote for the sign of 'Lot's for Sale' from Dynamic Signs in the amount of \$565.00 plus tax.

CARRIED

13. NEW BUSINESS

1. Fire Truck Reserve

2025-03-13.1 – Scott

That Council move \$17,500 into a reserve for the Fire Truck Account instead of using the money to repair the pump on the old fire truck, for the 2024 Financial Year End.

CARRIED

2. Review Animal Bylaw

2025-03-13.2 – Greening

That Council table review of the Animal Bylaw to the April meeting.

CARRIED

MINUTES
TOWN OF LAMPMAN
Regular Meeting – March 19, 2025
Page 4

3. Drains Replacement and repair

2025-03-13.3 – Storlie

That Council table discussion of repair for drains until a full list and locations can be compiled for the next meeting.

CARRIED

8:35PM Carnduff left the meeting.

4. Letter from RM re: Vehicle Allowance

2025-03-13.4 – Scott

That Council table the letter to the April meeting and authorize Administrator to send a letter of response for further clarification.

CARRIED

8:39 p.m. Carnduff returned to the meeting.

5. 300-32 Expense Reimbursement Policy Review

2025-03-13.5 - Raynard

That Policy 300-32 Expense Reimbursement Policy be amended as discussed and attached thus forming a part of these minutes.

CARRIED

6. SUMASSURE AGM, Nominations

7. Motion to Hire Dio Wiebe \$26/ hr Waive probation for Benefits

2025-03-13.7 - Scott

That Council ratify the motion to hire Dio Wiebe at \$26.00/hour and waive the probation period for group benefits as of March 24, 2025.

CARRIED

8. Hangar Leases -Review

9. Bylaw 2006-18 Regulate Business and Contractor Licenses - Review

10. EFT Extension Munisoft

2025-03-13.10 – Greening

That Council authorize the Administrator to purchase the EFT Extension for Munisoft for the initial fee of \$849.00 plus taxes and then \$150.00 plus taxes for the annual renewal.

CARRIED

11. Budget Meeting Date

2025-03-13.11 – Carnduff

That Council set the budget meeting be set for either April 2 or April 9, 2025 depending on what the Administrator can schedule with the Mentor to prepare.

CARRIED



MINUTES
TOWN OF LAMPMAN
Regular Meeting – March 19, 2025
Page 5

12. Rates and Appointment – Little Leapers Daycare Appointment

2025-03-13.12 – Storlie

That Council rescind the appointment of Deputy Mayor Carnduff to the Daycare board now that the Daycare is operational, the board will restructure and the appointment is no longer required.

CARRIED

13. Roll 128 Agreement for payment

2025-03-13.13 – Carnduff

That Council accept the agreement for payment for Roll 128.

CARRIED

14. Second Installment CCBF -Federal Revenue Sharing

2025-03-13.14 – Greening

That Council acknowledge the letter from the Provincial Government that the Second Installment of the Canada Community-Building Fund will be transferred to the Town of Lampman in the amount of \$20,526.50 for 24-25.

CARRIED

15. Bylaw enforcement

16. Letter of request B. Schulties

2025-03-13.16.1 – Carnduff

That Council authorize a 4% cost of living wage increase for Brenda Schulties and Steve Parry effective April 1, 2025, contingent on approval by the Lampman Recreation Board and the R.M. of Browning; Brenda's new wage will be \$24.96/ hour and Steve's will be \$29.12/hour.

CARRIED

9:15 pm Lee Ann Karcha and Teresa Biller left the meeting and Town Council went in camera.

9:22 pm That Council rise from in camera. Lee Ann and Teresa returned to the meeting.

2025-03-13.16.2 - Greening

That Council authorize a 4% cost of living increase for Teresa Biller and Lee Ann Karcha effective April 1, 2025. Teresa's new wage is \$36.40/hour, Lee Ann's new wage is \$23.92/hour.

CARRIED

17. After-meeting cheques

2025-03.13.17- Raynard

That Council authorize the payment of the after-meeting cheques as follows: King's Revolving Fund \$30.00, Lampman Minor Sports \$200.00, Lampman Service Station \$1,326.50, MNP \$5,812.50 for a total of: \$7,369.00.

CARRIED

14. DELEGATIONS/PUBLIC HEARINGS

EG, AB

MINUTES
TOWN OF LAMPMAN
Regular Meeting – March 19, 2025
Page 6

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant & Lagoon Records

2025-03-15.1 – Greening

That Council accept and sign the Water Treatment Plant and Lagoon Records for the month of February as presented.

CARRIED

2. Foreman's Report

2025-03.15.2 – Raynard

That Council accept the Foreman's report as presented by the Administrator.

CARRIED

16. **NEXT MEETING**

2025-03-16 – Scott

That the next meeting of Council be held on April 23, 2025 at 6:30 p.m.

CARRIED

17. **ADJOURN**

2025-03-17 – Greening

That this meeting of Council now be adjourned. The time being 9:38 p.m.

CARRIED



Mayor





Administrator

SG