



**MINUTES**  
**TOWN OF LAMPMAN**  
**Regular Meeting – January 21, 2026**

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1. **CALL THE MEETING TO ORDER**

Mayor Greening called the meeting to order at 6:28 p.m., the attendance being as follows:

Mayor – Scott Greening

Deputy Mayor – Dena Scott

Councillor – Jadon Carnduff - absent

Councillor – Roy Raynard

Councillor – Daryle Runge - absent

Councillor – Ryan Saxon

CAO – Teresa Biller

Assistant Administrator – Chelsea Massel

2. **CONFLICT OF INTEREST**

None declared.

3. **ADDITIONS OF URGENT OR EMERGENT BUSINESS**

4. **APPROVAL OF AGENDA**

**2026-01-4 – Saxon**

That Council approve the agenda as presented.

**CARRIED**

5. **MINUTES**

1. Regular Meeting Minutes December 17, 2025

**2026-01-5 - Raynard**

That Council approve the Regular Meeting Minutes of December 17, 2025 as presented.

**CARRIED**

6. **BANK RECONCILIATION** Chequing, Savings, Foodbank

1. December 2025

**2026-01-6 - Scott**

That Council accept the December 2025 Bank Reconciliation for the Chequing, Savings and Foodbank Accounts as presented.

**CARRIED**

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7. **FINANCIALS**

1. Financial Statement December 2025

**2026-01-07 – Saxon**

That Council accept the December 2025 Financial Statements as presented.

**CARRIED**

8. **LIST OF ACCOUNTS FOR APPROVAL**

1. December 31, 2025

**2026-01-08.1 – Raynard**

That Council approve the December 31, 2025 List of Accounts for Approval as: Food Bank 2025-38 to 2025-39 in the amount of \$172.83, Cheques #1052- #1077 in the amount of \$65,614.08, Online payments 2025-618 – 646 in the amount of \$94,097.49, Payroll Batches for December 1-31, 2025 in the amount of \$36,817.01 and Council Indemnity for December in the amount of \$2,989.08 for a total of \$199,690.49.

**CARRIED**

2. January 21, 2026

**2026-01-08.2 - Scott**

That Council approve the January 21, 2026 List of Accounts for Approval as Cheques #1078- #1085 in the amount of \$3,861.12, Online payments 2026-001-034 in the amount of \$110,451.22, for a total of \$144,312.34.

**CARRIED**

9. **CORRESPONDENCE**

10. **COMMITTEE MEETINGS/INFORMATION/REPORTS**

1. Rec Board Committee update

2. HR Committee

**2025-01-10 – Saxon**

That Council accept the committee reports as presented.

**CARRIED**

11. **ADMINISTRATION REPORT**

**2025-01-11-1 – Scott**

That Council authorizes the membership of Town of Lampman with the Arcola Coop.

**CARRIED**

**2025-01-11-2 - Scott**

That Council accept the Administration report as presented.

**CARRIED**

12. **UNFINISHED BUSINESS**

1. Council Committee Appointments

13. **NEW BUSINESS**

1. Mutual Aid Bylaw 2026-01

**2026-01-13-1.1 - Scott**

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That Bylaw 2026-01 Being a Bylaw to enter into a Mutual Aid Agreement to provide Fire and Disaster Services with neighboring municipalities, be introduced for the first time.

**CARRIED**

**2026-01-13-1.2 - Raynard**

That Bylaw 2026-01 Being a Bylaw to enter into a Mutual Aid Agreement to provide Fire and Disaster Services with neighboring municipalities, be introduced for the second time.

**CARRIED**

**2026-01-13-1.3 - Greening**

That Bylaw 2026-01 Being a Bylaw to enter into a Mutual Aid Agreement to provide Fire and Disaster Services with neighboring municipalities, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**2026-01-13-1.4 - Saxon**

That Bylaw 2026-01 Being a Bylaw to enter into a Mutual Aid Agreement to provide Fire and Disaster Services with neighboring municipalities, now be adopted, signed and sealed as a Bylaw of the Town of Lampman thus forming a part of these minutes.

**CARRIED**

**2. Refund Utility Charges**

**2026-01-13.2 – Raynard**

That Council authorizes the CAO to reverse the following charges:

Account 529 in amount of \$125.78 Disconnected

Account 352 in the amount of \$408.00 Disconnected

Account 861 in the amount of \$100.00 meter surcharge error

Account 1116 in the amount of 36.00 charged extra bin in error

Account 427 in the amount of 15.35 – wrong meter reading

Account 013 in the amount of 224.20 – error at bulk plant – didn't get water Q4

**CARRIED**

**3. SUMA – Attendance Delegates April 12-15 Regina**

**2026-01-13.3 - Saxon**

That Council authorize Mayor Greening and Councillor Dena Scott to be voting delegates, and Teresa Biller as a nonvoting delegate to attend the SUMA convention April 12-15, 2026 in Regina.

**CARRIED**

**4. Deputy Mayor**

**2026-01-13.4 – Greening**

That Council appoint Dena Scott as Deputy Mayor.

**CARRIED**

**5. Bi-election Date**

**2026-01-13.5 – Greening**

That Council set the bi-election date to March 18, 2026.

**CARRIED**

**6. Credit Card Limit 8000 to 12,500**

**2026-01-13-6 – Saxon**

That Council authorize the credit card limit to be increased from \$8000 to \$12,000 limit.

**CARRIED**

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7. Caft Limit Increase

**2026-01-13.7 – Scott**

That Council authorize the limits changed in CAFT payments as follows:

Max per Vendor 100,000

Limit per Release 350,000

**CARRIED**

8. PBI Certificate of Appointment

**2026-01-13.8 – Scott**

That Council appoint PBI and its employees and residents of Saskatchewan as licensed building officials for the Town of Lampman in the province of Saskatchewan as follows: Bobby Baker- Class 3, Virginia Shepley – Class 3, Joshua Nitz – Class 3, Cristin Korchinski – Class 2, David Kindred – Class 1, John Dulle – Class 1, Charles Fiss – Class 1, Chantel Terry – Class 1, Nathan Brodner – Class 1, under the authority of subsection 16(2) and 16(3) of the Construction Codes Act.

**CARRIED**

9. WTP Permit for Construction

**2026-01-13.9 – Greening**

That Council acknowledge the Permit for Construction of the New Water Treatment Facility Permit No. 00080074-00-00: 00080075-00-00: dated January 16, 2026.

**CARRIED**

10. Motion to Hire

**2026-01-13.10 – Greening**

That Council authorize Chelsea Massel to be hired as the admin assistant starting January 19, 2026 in the amount of \$23.00/ hour.

**CARRIED**

11. Bylaw 2025-15 Bylaw Property Maintenance and Nuisance Abatement

12.1 Letter of Resignation Councillor Carnduff

**2026-01-13.12.1 - Scott**

That Council acknowledge Councillor Carnduff's letter of resignation.

**CARRIED**

12. 2 Letter of Resignation Councillor Runge

**2026-01-13.12.2- Scott**

That Council acknowledge Councillor Runge's letter of resignation.

**CARRIED**

13. Complaint re: Streets

**2026-01-13.13 - Saxon**

That Council acknowledge the complaint in regard to streets authorize the CAO to send a response to the complainant with the plan of action.

**CARRIED**

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14. **DELEGATIONS/PUBLIC HEARINGS**

Councillor Saxon left his chair 7:24 pm and returned to his chair at 7:30 pm  
Customer 2924 arrived at 7:31 and left at 7:36pm

1. Customer 2924 – Appeal Dog Charge and Fire Charge

**2026-01-14.1 - Greening**

That Council authorize the CAO to reverse the fire charge and allow bylaw charges to be made in 2 installments of \$250 per month to be paid by the end of February.

**CARRIED**

2. Account 407- Cash Payment – Lock box

15. **FOREMAN ITEMS TO DISCUSS**

1. Water Treatment Plant & Lagoon Records

**2026-01-15.1 - Greening**

That Council accept and sign the Water Treatment Plant and Lagoon Records for the month of December as presented.

**CARRIED**

2. Foreman's Report

**2026-01-15.2 - Saxon**

That Council accept the Foreman's report as presented by the CAO.

**CARRIED**

16. **NEXT MEETING**

February 18, 2025

17. **ADJOURN**

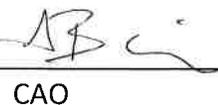
**2026-01-17 – Greening**

That this meeting now be adjourned. The time being 8:09 p.m.

**CARRIED**

  
Mayor



  
CAO