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# TOWN OF LAMPMAN

Minutes – February 12, 2020

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A regular meeting of the Council of the Town of Lampman was held on Wednesday, February 12, 2020, Town Office, Lampman, Saskatchewan.

## 2020-2-1 CALL TO ORDER

Mayor Jones called the meeting to order. The time being 6:50 p.m. The attendance being as follows:

Mayor - Jay Jones  
Councillors - Janice Bernier – absent  
- Jamie Taillon – absent  
- Karla Van der Schaaf - absent  
- Duane Garton  
- Richard Kochie  
- Daryle Runge  
Administrator - Dena Scott  
Administrative Consultant - Greg Wallin  
Administrative Assistant - Jadon Carnduff

## 2020-2-2 MINUTES

- Richard Kochie - That the minutes of the January 8, 2020 meeting of Council be approved as circulated.

Carried

## 2020-2-3 BANK RECONCILIATION

- Daryle Runge - That the December, 2019 bank reconciliation be hereby approved as presented.

Carried

## 2020-2-4 CASH STATEMENT

- Richard Kochie - That the Statement of Receipts and Payments for the month of January, 2020 be adopted as presented.

Carried

## 2020-2-5 CORRESPONDENCE

- Duane Garton - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

## 2020-2-6 COMMITTEE MEETINGS/INFORMATION/REPORTS

- Daryle Runge - That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

Carried

 

**2020-2-7 UNFINISHED BUSINESS**

b) Christmas Lighting Contest

- Richard Kochie - That the Town of Lampman present fifty (\$50) dollars in Lampman Bucks to the winners of the 2019 Christmas Lighting Contest:

Larry and Aldyth Fleck  
Brian and Alane Seeman.

Carried

c) Temporary Labourer Employee – Layoff

- Daryle Runge - That the Town of Lampman will terminate the temporary labourer position currently held by Dawn Kickley as of February 10, 2020.

Carried

d) Recreation Employee – Hiring

- Richard Kochie - That the Town of Lampman hire Brenda Schulties as a permanent recreational maintenance employee at the hourly rate of eighteen (\$18.00) dollars per hour, commencing on February 11, 2020 on a three-month probation period.

Carried

e) Wages and Salaries

- Duane Garton – That the wage and salary discussion be tabled to March, 2020 regular meeting of Council.

Carried

**2020-2-8 NEW BUSINESS**

a) ICIP Application Intake – Recreation Board

1) Compressor Room

- Jay Jones - That the Town of Lampman in partnership with the R.M. of Browning No. 34 apply for the ICIP grant on behalf of the Recreation Board for the building of a new compressor room and repair the curling rink roof.

Carried

2) Water Treatment Plant

- Richard Kochie - That the Town of Lampman apply for the ICIP grant for the building of a Reverse Osmosis system and upgrades at the Water Treatment Plant.

Carried

c) Budget Meeting

- Duane Garton - That the Administrative Consultant set a date for the Town of Lampman 2020 Budget meeting near the end March; before the April, 2020 regular council meeting.

Carried

d) Laminator for School

- Jay Jones - That the Town of Lampman donate one thousand (\$1000.00) dollars to the Lampman School Community Council be used towards the purchase of a new laminator to replace the old nonfunctional laminator.

Carried



f) Pool Play Park Project

- Richard Kochie - That the Town of Lampman support the Recreation Board in their endeavors to build a play park by the Lampman Swimming Pool; and that any financial support be reviewed in the future.

Carried

g) Estevan Humane Society Request for Funding

- Duane Garton - That the Town of Lampman deny the request for funding from the Estevan Humane Society.

Carried

k) Mutual Aid Agreement

- Jay Jones - That the Town of Lampman has no objections or additions to the draft Mutual Aid Agreement as presented to this meeting; with the R.M.'s, Town's and Villages to the east of the Town of Lampman.

Carried

l) Petroland Services (1986) Ltd. - Mineral Lease for NW 9-5-6 W2M

- Richard Kochie - That the Town of Lampman not accept the Petroleum Lease for the mineral titles in the NW 9-5-6 W2M received from Petroland Services on behalf of their client; and that the Town of Lampman would accept the mineral lease as follows:

“a one thousand (\$1000) dollars lump sum bonus consideration, term to be negotiated prior to signing the lease, nineteen (19%) percent royalty and the Town of Lampman will pay no expenses as a result of entering into this agreement”

Carried

m) R&R Tank and Equipment Rentals Ltd. - Donation-in-Kind

- Jay Jones - That the Town of Lampman grant a donation-in-kind receipt to R&R Tank and Equipment Rentals Ltd. for the work done at the rink for supply labour and materials to install custom counter tops in the amount of five thousand, five hundred and five cents (\$5,500.05) dollars.

Carried

n) Voluntary Regional Co-operation Workshop – March 19/20

- Duane Garton - That any Council member that wishes to attend the Voluntary Regional Co-operation Workshop in Stoughton on March 19, 2020, may do so; and that all travel and out-of-pocket and travel expenses be paid by the Town of Lampman.

Carried

o) Bylaw No. 2020-1 - Council Procedures Bylaw

- Jay Jones - That Bylaw No. 2020-1, being a Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, be introduced and read for the first time.

Carried

- Duane Garton - That Bylaw No. 2020-1 be read for the second time.

Carried

- Daryle Runge - That the third and final reading of Bylaw No. 2020-1 be permitted at this meeting.

Carried Unanimously





- Richard Kochie - That Bylaw No. 2020-1 be given the third and final reading at this meeting and now be adopted, signed and sealed as a bylaw for the Town of Lampman.

Carried

**2020-2-9 FOREMAN ITEMS TO DISCUSS**

a) Foreman's Report

- Daryle Runge - That the Foreman's Report be hereby approved as presented.

Carried

b) Water Treatment Plant Logs

- Richard Kochie - That the water treatment plant logs for the month of January, 2020 be acknowledged and filed for future reference and signed by the Mayor.

Carried

e) Distribution Pump – Variable Speed Control

- Daryle Runge - That the Town of Lampman purchase the variable speed distribution pump control from Municipal Utilities for the cost of eleven thousand, nine hundred fifteen (\$11,915.00) dollars plus taxes, on the condition that Municipal Utilities agrees with the town making equal monthly payments from the time of purchase until it is fully paid by December 31, 2020.

Carried

f) Distribution Pump – Pump Maintenance and Purchase of Motor

- Jay Jones - That the Town of Lampman purchase from Municipal Utilities a new distribution pump and motor as per quotes on file; and that Municipal Utilities be contracted to diagnose and service the existing distribution pump and motor if salvageable.

Carried

h) Installing Manhole Ring – 307 Fourth Avenue E.

- Daryle Runge - That the Town of Lampman install a manhole ring on the 307 Fourth Avenue E. as per the Foreman's report.

Carried

i) Sewer Lift Pump (old)

- Daryle Runge – That the Town of Lampman contract Municipal Utilities to rebuilt one of the old sewer lift station pumps as per the quote on file.

Carried

j) Pressure Washer Hose & Tops

- Daryle Runge - That the Town of Lampman have the Town Foreman purchase a pressure washer hose and tips per quote on file.

Carried

k) 3-inch PTO Pump

- Duane Garton - That the Town of Lampman take the three (3") inch PTO pump to the June 2020 Mack Auction Consignment Auction in Estevan.

Carried



l) Main Distribution and Production Meter for the Water Treatment Plant

- Richard Kochie - That the Town of Lampman purchase a Main Distribution Meter for the cost of Two thousand seven hundred thirty-one dollars and thirty-five cents (\$2,731.35) and a Production Water Meter for the cost of Two thousand three hundred and fifty dollars (\$2350.00) from Wolseley Waterworks to be installed at the Water Treatment Plant.

Carried

**2020-2-10 OTHER MATTERS**

a) Bylaw No. 2020-2 – Administrative Consultant Bylaw

- Jay Jones - That Bylaw No. 2020-2, being a Bylaw to establish the position of Administrative Consultant, be introduced and read for the first time.

Carried

- Duane Garton - That Bylaw No. 2020-2 be read for the second time.

Carried

- Daryle Runge - That the third and final reading of Bylaw No. 2020-2 be permitted at this meeting.

Carried Unanimously

- Richard Kochie - That Bylaw No. 2020-2 be given the third and final reading at this meeting and now be adopted, signed and sealed as a bylaw for the Town of Lampman.

Carried

**2020-2-12 ACCOUNTS**

- Richard Kochie - That the accounts covered by cheque no.'s 13112 to 13161 in the amount of \$733,463.58, the electronic funds transfers for the month of January, 2020 in the amount of \$10,895.84, and direct payroll payments no's 707 to 716 for the amount of \$15,865.70 be approved for payment.

Carried

**2020-2-13 NEXT MEETING**

That the next meeting of Council be held on March 11, 2020 at 7 p.m.

**2020-2-14 ADJOURN**

-Jay Jones - That this meeting now be adjourned. The time being 9:38 p.m.

Carried

  
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Administrator

  
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Mayor