



**Town of Lampman  
Meeting Minutes  
Regular Meeting March 10, 2021**

**1 CALL TO ORDER  
Resolution No: 2021-3-1**

Mayor Jay Jones called the meeting to order. The time being 6:59 p.m. The attendance being as follows:

Mayor Jay Jones  
Councillor Dustin Ferguson  
Councillor Glen Fichter  
Councillor Randy Fleck  
Councillor Duane Freeden  
Councillor Daryle Runge  
Councillor Ryan Saxon  
Administrator Dena Scott

**2 MINUTES**

**2.1 Regular Meeting - February 10, 2021  
Resolution No: 2021-3-2.1  
Moved By: Randy Fleck**

That the minutes of the February 10, 2021 meeting of Council be approved as circulated.

**CARRIED**

**2.2 Special Meeting - February 23, 2021  
Resolution No: 2021-3-2.2  
Moved By: Daryle Runge**

That the minutes of the February 23, 2021 special meeting of Council be approved as circulated.

**CARRIED**

**2.3 Special Meeting - March 3, 2021  
Resolution No: 2021-3-2.3  
Moved By: Randy Fleck**

That the minutes of the March 3, 2021 special meeting of Council be approved as circulated.

**CARRIED**

**3 BANK RECONCILIATION**  
**Resolution No: 2021-3-3**  
**Moved By: Glen Fichter**

That the January, 2021 bank reconciliation for the Town of Lampman be hereby approved as presented.

**CARRIED**

**4 CASH STATEMENT**  
**Resolution No: 2021-3-4**  
**Moved By: Dustin Ferguson**

That the Statement of Receipts and Payments for the month of February, 2021 be adopted as presented for the Town of Lampman.

**CARRIED**

**5 CORRESPONDENCE**  
**Resolution No: 2021-3-5**  
**Moved By: Daryle Runge**

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**6 COMMITTEE MEETINGS/INFORMATION/REPORTS**  
**Resolution No: 2021-3-6**  
**Moved By: Ryan Saxon**

That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**6.1 Allow Public to Address Council**  
**Resolution No: 2021-3-2-6.1**  
**Moved By: Dustin Ferguson**

That the members of the public that are present at this meeting be allowed to address Council once we get to Other Matters; and that they be given a ten (10) minute time limit.

**CARRIED**

**7 UNFINISHED BUSINESS**

**7.1 Silversmith Data's Asset Status Tracker**  
**Resolution No: 2021-3-7.1**  
**Moved By: Dustin Ferguson**

That the Silversmith Data's Asset Status Tracker be tabled until further information may be obtained by Councillor Dustin Ferguson on this system.

**CARRIED**



**7.2 Shop - 800 Forrest Ave.**  
**Resolution No: 2021-3-7.2**  
**Moved By: Dustin Ferguson**

That further discussion on the shop located on Lot 12 Block 10 Plan 89R11534 (800 Forrest Ave.) be tabled until after budget deliberations are held; and that a letter be sent to the land owner informing her that this matter will be further discussed at that time.

**CARRIED**

The Mayor requested the meeting go "in camera". The time being 7:20 p.m.

The meeting came out of camera and was re-opened to the public. The time being 8:22 p.m.

**7.3 Wallin Agency Ltd. - Contract Release**  
**Resolution No: 2021-3-7.3**  
**Moved By: Daryle Runge**

That the Town of Lampman stands by the original Termination and Release Agreement prepared by Kohaly, Elash & Ludwig Law Firm LLP between the Town of Lampman, Wallin Agency Ltd. and Greg Wallin, and rejects the additional release prepared and presented by Trobert Gilliss Law Firm; and that a letter be delivered to Kohaly, Elash & Ludwig Law Firm LLP to forward to Trobert Gilliss Law Firm to have a reply from their client, Wallin Agency Ltd. and Greg Wallin, received by the end of business day on Thursday, March 11, 2021.

**CARRIED**

**8 NEW BUSINESS**

**8.1 Fidelity Bond - 2021**  
**Resolution No: 2021-3-8.1**  
**Moved By: Glen Fichter**

That the Administrator's Fidelity bond be hereby approved as circulated.

**CARRIED**

**8.2 Upper Souris Watershed Association**  
**Resolution No: 2021-3-8.2**  
**Moved By: Dustin Ferguson**

That the Town of Lampman become a member of the Upper Souris Watershed Association for the annual membership fee of three hundred fifty-six (\$356.50) dollars 50/100; and that Mayor Jay Jones be appointed as the Town of Lampman delegate on this association.

**CARRIED**



**8.3 Affinity Credit Union - Proposal to Provide Financial Services**

**Resolution No:** 2021-3-8.3

**Moved By:** Daryle Runge

Whereas the Affinity Credit Union is the only local financial institution in the Town of Lampman; and  
whereas the Affinity Credit Union is the currently utilized financial institution of the Town of Lampman;  
therefore be it resolved that the Mayor and Administrator be authorized to sign the proposal to provide financial services received from Affinity Credit Union, as received and filed for future reference of Council and Administration.

**CARRIED**

**8.4 Bylaw No. 2021-2 Incurring a Debt**

**Resolution No:** 2021-3-8.4

**Moved By:** Randy Fleck

That Bylaw No. 2021-2, being a Bylaw to Provide for Incurring a Debt, be introduced and read the first time.

**CARRIED**

**8.5 Bylaw No. 2021-2 Second Reading**

**Resolution No:** 2021-3-8.5

**Moved By:** Daryle Runge

That Bylaw No. 2021-2 be read the second time.

**CARRIED**

**8.6 Bylaw No. 2021-2 3rd Reading Permitted**

**Resolution No:** 2021-3-8.6

**Moved By:** Ryan Saxon

That the third and final reading of Bylaw No. 2021-2 be permitted at this meeting.

**CARRIED UNANIMOUSLY**

**8.7 Bylaw No. 2021-2 Third and Final Reading**

**Resolution No:** 2021-3-8.7

**Moved By:** Duane Freeden

That Bylaw No. 2021-2, being a Bylaw to Provide for Incurring a Debt, be given the third and final reading at this meeting and now be adopted, signed and sealed as a bylaw of the Town of Lampman.

**CARRIED**

**8.8 Administrator Extra Hours**

**Resolution No:** 2021-3-8.8

**Moved By:** Dustin Ferguson

That Council accept the Administrator's extra hours spreadsheet as presented; and that the Administrator be paid, following Labour Standards, based on her current salary for regular hours and based on the *Employment Act* for the overtime hours worked.

**CARRIED**



**8.9 Amend Policy No. 200-6 Record Retention**

**Resolution No:** 2021-3-8.9

**Moved By:** Randy Fleck

That Policy No. 200-6 Record Retention policy be amended to add: "and notify Council of any destruction" under item 1.

**CARRIED**

**8.10 Proximity - Astra Oil Corp**

**Resolution No:** 2021-3-8.10

**Moved By:** Randy Fleck

That the Town of Lampman has no objections to the proximity consent received from Millennium Land Ltd. on behalf of their client, Astra Oil Corp., to construct and operate a pipeline within close proximity to the Town of Lampman.

**CARRIED**

**9 FOREMAN'S REPORT**

The Foreman, Shane Evans, presented a Maintenance Checklist of daily, weekly, monthly, and yearly checks to be performed, as well as some three to five year checks.

**9.1 Foreman's Report**

**Resolution No:** 2021-3-9

**Moved By:** Glen Fichter

That the Foreman's Reports be hereby approved as presented.

**CARRIED**

**9.2 Water Treatment Plant Records**

**Moved By:** Duane Freeden

That the water treatment plant records for the month of February, 2021 be acknowledged and filed for future reference and signed by the Mayor.

**CARRIED**

**10 OTHER MATTERS**

**Resolution No:** 2021-3-10

There was discussion on human resources matters and Councillor Dustin Ferguson will prepare information to present to the next Council meeting.

There was discussion on purchasing a camera for the council chambers to livestream Council meetings. Councillor Dustin Ferguson will look into this further and present a plan for the next meeting.

**10.1 Administrative Assistant - Interviews**

**Resolution No:** 2021-3-10.1

**Moved By:** Dustin Ferguson

That the Administrative Assistant interviews be set for Wednesday, March 17, 2021; and that the Administrator and members of the Employee Relations/HR committees conduct the interviews.

**CARRIED**



**11 DELEGATIONS**  
**Resolution No: 2021-3-11**

There were no delegations present at this meeting.

**12 ACCOUNTS**  
**Resolution No: 2021-3-12**  
**Moved By: Daryle Runge**

That the accounts covered by cheque no.'s 13707 to 13750 in the amount of \$37,550.48; and electronic funds transfer no's VP1 to VP5 in the amount of \$11,822.73; and the direct payroll payments no's 812 to 817 in the amount of \$9,517.32 be approved for payment.

**CARRIED**

**13 NEXT MEETING**  
**Resolution No: 2021-3-13**

That the next meeting of Council be held on April 14, 2021 at 7 p.m.

**14 ADJOURNMENT**  
**Resolution No: 2021-3-14**  
**Moved By: Jay Jones**

That this meeting now be adjourned. The time being 9:54 p.m.

**CARRIED**

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor

**Town of Lampman**

**Account Reconciliation with Outstanding Transaction Detail Report 01/01/2021 to 01/31/2021**

**Report By: Statement end date**

Deposit No.	Date	Trans. #	Source	Comment	Amount	Total
<b>Account: 1020 CASH - Bank - Demand</b>						
Previous Statement Start Date:		12/01/2020				
Previous Statement End Date:		12/31/2020				
Statement start date:		01/01/2021				
Statement end date:		01/31/2021				
Reconciliation date:		01/31/2021				

**Reconciled**

<b>Statement End Balance as of 01/31/2021</b>	563,135.47
Add: Outstanding Deposits	10,584.95
Subtract: Outstanding Withdrawals	-108,621.17
<b>Adjusted Bank Balance as of 01/31/2021</b>	<u>465,099.25</u>
<b>Book balance as of 01/31/2021</b>	<u>465,099.25</u>

**Outstanding Deposits**

01/31/2021	J183	Journal	Debit/CC - Batch #987	150.00
01/31/2021	J183	Journal	Debit/CC - Batch #987	387.00
01/31/2021	J185	Journal	E-transfer - Steve Massel	75.00
01/31/2021	J193	Journal	E-transfer - Steve Massel	92.00
01/31/2021	J194	Journal	E-transfer - Cody McGillicky	72.00
01/31/2021	J200	Journal	Online Banking (RBC) - Batch...	65.00
01/31/2021	J202	Journal	Online Banking (TD) - Batch #...	387.00
01/31/2021	J203	Journal	Online Banking (TD) - Batch #...	150.26
01/31/2021	J204	Journal	Online Banking (CIBC) - Batc...	75.00
01/31/2021	J205	Journal	Online Banking (Scotia) - Batc...	200.00
01/31/2021	J206	Journal	Online Banking (BMO) - Batc...	490.00
01/31/2021	J210	Journal	Deposit - January 31, 2021	8,441.69

**Total Outstanding Deposits**

10,584.95


**Outstanding Withdrawals**

08/13/2019	J2009	12820	Moose Mountain Health Care ...	-12,864.00
07/07/2020	J1685	13355	J.M. Choptuik	-5,772.00
09/03/2020	J2247	13444	Andrew Agencies Ltd.	-183.38
11/13/2020	J2896	13525	Taillon, Jamie	-300.00
12/31/2020	J3379	13612	Lampman Legion	-500.00
12/31/2020	J3380	13613	Leslie, Gerald and Colleen	-70.00
12/31/2020	J3404	13620	SGI Canada	-1,381.34
12/31/2020	J3411	13627	Warnock, Jimmy	-30.00
01/01/2021	J25	13641	Mack, Krista	-108.74
01/01/2021	J26	13642	R.M. of Browning	-68,000.00
01/05/2021	J46	13652	Jones, Jay	-1,908.33
01/05/2021	J49	13655	Fleck, Randy	-450.00
01/31/2021	J171	DD809	Evans, Shane	-2,072.45
01/31/2021	J172	DD810	Sutherland, Brittany	-1,415.21
01/31/2021	J173	DD811	Schulties, Brenda	-1,112.65
01/31/2021	J176	Journal	January 31, 2021 Receiver G...	-2,235.48
01/31/2021	J177	Journal	January 31, 2021 MEPP	-1,143.08
01/31/2021	J178	Journal	January 31 2021 Mepp for St...	-735.16
01/31/2021	J213	Journal	January, 2021 - EPT	-8,339.35

**Total Outstanding Withdrawals**

-108,621.17

*Prepared by Dena Scott  
Feb 26, 2021*




**Town of Lampman**

**Account Reconciliation with Outstanding Transaction Detail Report 01/01/2021 to 01/31/2021**

**Report By: Statement end date**

Deposit No.	Date	Trans. #	Source	Comment	Amount	Total
<b>Account: 1030 CASH - Savings CU Save</b>						
Previous Statement Start Date:		12/01/2020				
Previous Statement End Date:		12/31/2020				
Statement start date:		01/01/2021				
Statement end date:		01/31/2021				
Reconciliation date:		01/31/2021				

**Reconciled**

<b>Statement End Balance as of 01/31/2021</b>	188.04
Add: Outstanding Deposits	0.00
Subtract: Outstanding Withdrawals	0.00
<b>Adjusted Bank Balance as of 01/31/2021</b>	<u>188.04</u>
<b>Book balance as of 01/31/2021</b>	<u>188.04</u>

Outstanding Deposits	0.00
Outstanding Withdrawals	0.00

Prepared by Dena Scott  
 Feb 26, 2021  




# Town of Lampman

## Comparative Income Statement

	Actual 02/01/2021 to 02/28/2021	Actual 01/01/2021 to 02/28/2021
<b>REVENUE</b>		
<b>TAXATION</b>		
General Municipal Levy	0.00	0.00
Municipal Abatement/Adjustment	0.00	0.00
Discount on Municipal Tax	0.00	0.00
<b>NET MUNICIPAL TAX</b>	<b>0.00</b>	<b>0.00</b>
Penalty on Municipal Arrears	216.95	339.32
<b>TOTAL TAXES</b>	<b>216.95</b>	<b>339.32</b>
<b>UNCONDITIONAL GRANTS</b>		
Unconditional - Revenue Sharing	0.00	0.00
Unconditional - Road Preservation	0.00	0.00
<b>TOTAL UNCONDITIONAL GRA...</b>	<b>0.00</b>	<b>0.00</b>
<b>GRANTS IN LIEU OF TAXES</b>		
Grant-in-Lieu - Sask Tel	0.00	0.00
G-I-L - SaskPower Surcharge	4,407.96	4,407.96
G-I-L - SaskEnergy Surcharge	2,111.01	2,111.01
<b>TOTAL GRANT-IN-LIEU</b>	<b>6,518.97</b>	<b>6,518.97</b>
<b>GENERAL GOV'T SERVICES</b>		
GG - F&C - Pennny Adjustment	0.00	0.02
GG - F&C - Office Services	0.00	271.28
GG - F&C - Appeal Fees	0.00	0.00
GG - F&C - Tax Certificates	91.50	121.50
GG - F&C - Tax Enforcement	73.75	73.75
GG - Sale of Maps/Flags/Plates	0.00	0.00
GG - Sale of Supplies Misc	0.00	0.00
GG - Licences/Pet Licences	0.00	20.00
GG - Rentals	8,400.00	8,400.00
GG - Contributions/Donations	28,940.00	28,940.00
GG - Refunds WCB	0.00	0.00
GG - Interest Revenue	0.00	0.02
GG - Dividends Revenue	0.00	0.00
GG - Commission/Refunds	0.00	0.00
<b>TOTAL GENERAL GOV'T SER...</b>	<b>37,505.25</b>	<b>37,826.57</b>
<b>PROTECTIVE SERVICES</b>		
PS - Fees - Policing - Fines	0.00	25.00
PS - Fees - Fire & Rescue Charg...	26,641.44	26,641.44
PS - Donations - Fire Department	0.00	0.00
PS - Land Sales - Gain	0.00	0.00
PS - Conditional - Local - Benson	0.00	5,400.00
<b>TOTAL PROTECTIVE SERVICES</b>	<b>26,641.44</b>	<b>32,066.44</b>
<b>TRANSPORTATION SERVICES</b>		
TS - Custom Work	0.00	2,100.00
TS - Custom Work - Dust Control	0.00	0.00
TS - Sale of Gravel	0.00	0.00
TS - Sale of Culverts	0.00	0.00
TS - Interest	0.00	0.00
TS - Land Sales - Gain	0.00	0.00
TS - Conditional -Federal -Other ...	0.00	0.00
TS - Conditional - Prov - New Deal	0.00	0.00
TS - Conditional - Prov - PDAP	0.00	0.00
TS - Capital - Federal - Student ...	0.00	0.00
TS - Capital - Prov - Other #1	0.00	0.00
<b>TOTAL TRANSPORTATION SE...</b>	<b>0.00</b>	<b>2,100.00</b>

# Town of Lampman Comparative Income Statement

	Actual 02/01/2021 to 02/28/2021	Actual 01/01/2021 to 02/28/2021
<b>ENVIRONMENT &amp; PUBLIC HE...</b>		
EH - Waste & Disposal Fees	0.00	0.00
EH - Land Fill Fees	506.75	546.75
EH - Fees - Recycled Metals	134.12	134.12
EH - Fees - Curbside Recycling	0.00	0.00
Unightly Premises Revenue	0.00	0.00
EH - Sale of Pest Control Products	0.00	0.00
EH - Sale of Weed Control Produ...	0.00	0.00
EH - Conditional - Prov - WFP	0.00	0.00
EH - Conditional - Recycle - MM...	2,244.11	2,244.11
<b>TOTAL ENVIRON &amp; PUBLIC H...</b>	<u>2,884.98</u>	<u>2,924.98</u>
<b>PLANNNG &amp; DEVELOPMENT</b>		
PD - Fees - Development Permit ...	0.00	0.00
PD - Fees - Development Fees (l...	0.00	0.00
PD - Fees - Rentals & Leases	2,875.00	2,875.00
PD - Fees - Survey Fees (Midwe...	0.00	0.00
PD - Fees - Plumbing permits	0.00	0.00
<b>TOTAL ENVIRON &amp; PUBLIC H...</b>	<u>2,875.00</u>	<u>2,875.00</u>
<b>UTILITY SERVICES</b>		
US - Water - Sales	0.00	0.00
US - Water - Dugout Water	0.00	0.00
US - Water - General Water Sales	0.00	0.00
US - Water - Connection Fees	0.00	0.00
US - Water - Other	0.00	0.00
US - Water - Meter Read Surcha...	0.00	0.00
- Water - Custom Work	0.00	0.00
- Sewer - Charges	0.00	0.00
US - Sewer - Custom Work	180.00	180.00
US - Interest	377.57	377.57
US - Conditional - Prov - Flood Pre	0.00	0.00
US - Capital - Prov - BCF Lagoon	0.00	0.00
<b>TOTAL UTILITIES</b>	<u>557.57</u>	<u>557.57</u>
<b>TOTAL REVENUE</b>	<u>77,200.16</u>	<u>85,208.85</u>
<b>EXPENSE</b>		
<b>GENERAL GOV'T SERVICE</b>		
GG - Mayor - Super/Travel/Inde...	0.00	0.00
GG - Council - Meeting & Travel	600.00	600.00
GG - Council - Committee & Travel	375.00	375.00
GG - Council - Conv/Rooms/Exp	755.00	755.00
GG - Council - Payroll Benefits	710.90	710.90
GG - Council Computers	0.00	0.00
GG - Administrative Salaries	0.00	0.00
GG - Admin. CPP, EI, Super	0.00	0.00
GG - Admin. Dis. Ins., WCB, etc.	1,394.76	1,394.76
GG - Admin. Train/Travel/Mtgs	150.00	450.00
GG - Contract Admin	7,070.78	12,806.78
GG - Contracted - Assessment	9,443.00	9,443.00
GG - Contracted - Legal/ISC Fees	0.00	0.00
GG - Contracted - Audit/Accounti...	0.00	0.00
GG - Contracted - Memberships	0.00	2,197.11
GG - Contracted - Advertising	293.76	293.76
GG - Contracted - Property Maint.	92.01	92.01
- Contracted - Insurance/Bond	0.00	0.00
- Contracted - Zoning	0.00	0.00
GG - Utilities - Power	416.53	416.53
GG - Utilities - Heat	442.51	442.51
GG - Utilities - Telephone/Fax	145.11	145.11

# Town of Lampman

## Comparative Income Statement

	Actual 02/01/2021 to 02/28/2021	Actual 01/01/2021 to 02/28/2021
GG - Utilities - Internet	0.00	0.00
GG - Utilities - Cell Phone	93.75	168.75
GG - Maint. - Janitor	543.68	543.68
GG - Maint. - Repairs	0.00	0.00
GG - Maint. Office Furniture/Equip	0.00	0.00
GG - Maint. - Stationery/Supplies	2,751.21	2,865.93
GG - Maint - Postage/Software	222.00	222.00
GG - Maint - Website	350.00	350.00
GG - Maint. - Copier	0.00	0.00
GG - Maint. - Appreciation/Gifts	279.50	279.50
GG - Maint - Meals/Gratuuity	239.57	239.57
GG - Interest & Bank Charges	81.54	480.84
GG - Other	0.00	0.00
GG - Maint. - Maps	0.00	0.00
<b>TOTAL GENERAL GOV'T EXP...</b>	<b>26,450.61</b>	<b>35,272.74</b>
<b>PROTECTIVE SERVICE</b>		
PS - Police - Contracted	0.00	0.00
PS - Police - Utility -Heat & Power	0.00	0.00
PS - Police - Utility - Telephone	0.00	0.00
PS - Fire - Insurance/Memberships	225.00	1,633.00
PS - Fire - Third Party Fire Fees	0.00	5,721.54
PS - Fire - Utility - Heat & Power	415.93	415.93
PS - Fire - Utility - Telephone	110.28	110.28
PS - Fire - Equipment Repairs	3,052.77	3,052.77
PS - Fire - Fire Hall - Janitor	79.08	79.08
PS - Fire - Maint. - Fire Hall	575.04	575.04
PS - Fire - lamresponding/PPSTN	0.00	843.75
PS - Fire - Supplies	2,862.00	2,862.00
PS - Fire - Turnout Gear	0.00	0.00
PS - Fire - Training/Travel/Xmas	0.00	0.00
<b>TOTAL PROTECTIVE SERVICE</b>	<b>7,320.10</b>	<b>15,293.39</b>
<b>TRANSPORTATION SERVICE</b>		
TS - Council - Indemnity	0.00	0.00
TS - Council - Mileage	0.00	0.00
TS - Wages	15,666.48	31,322.25
TS - CPP Expense	765.79	1,530.82
TS - EI Expense	274.97	549.70
TS - MEPP Expense	711.54	1,483.07
TS - WCB & Dis. Ins./Health Exp...	1,791.19	1,791.19
TS - Contract Wage Expense	0.00	0.00
TS - Travel/Training	0.00	0.00
TS - Contract - Ins./Licences	1,381.34	1,381.34
TS - Contract - Survey/Engineer	0.00	0.00
TS - Contract - Memberships	0.00	323.40
TS - Contract - Maint.-Snow Re...	0.00	0.00
TS - Contract - Maint. - Surfacing	0.00	0.00
TS - Contract - Street Rehab (RM)	0.00	0.00
TS - Contract - Maint. -Road Rep...	0.00	0.00
TS - Contract - Curb Repair/Repl...	0.00	0.00
TS - Contract - PDAP - Disaster	0.00	0.00
TS - Contract - CN	0.00	0.00
TS - Utility - Shop - Power	194.92	194.92
TS - Utility - Shop - Heat	0.00	0.00
TS - Utility - Shop - Telephone	200.65	200.65
TS - Utility - Street Lights	1,490.39	1,490.39
TS - Utility - Welcome/Pump Jack	65.61	65.61
TS - Maint. - Fuel/Oil	458.95	458.95
TS - Maint - Blades/Tires	0.00	0.00
TS - Maint. - Machine Repairs	449.78	449.78
TS - Maint/Supplies - Machinery	0.00	0.00

# Town of Lampman

## Comparative Income Statement

	Actual 02/01/2021 to 02/28/2021	Actual 01/01/2021 to 02/28/2021
TS - Maint. - Miscellaneous	79.71	79.71
TS - Material - Culverts/Drainage	0.00	0.00
TS - Material Surfacing Oil	0.00	0.00
TS - Material - Gravel	0.00	0.00
TS - Material - Signs	0.00	6.76
TS - Material - Small Tool/Equip.	0.00	0.00
TS - Material - Shop Supplies	242.25	242.25
TS - Material - Top Soil - E Fleck	0.00	0.00
TS - Equip - Non Capital Purchase	0.00	0.00
<b>TOTAL TRANSPORTATION</b>	<u>23,773.57</u>	<u>41,570.79</u>
<b>ENVIRONMENT &amp; PUBLIC HE...</b>		
EH - Contracted - Waste Disposal	11,323.91	11,323.91
EH - Contracted - Pest Control	0.00	0.00
EH - Contracted - Weed Control	0.00	0.00
EH - Contracted - Recycling	2,177.25	2,177.25
EH - Contracted - Recycle - Steel	311.05	311.05
EH - Contracted Trees	0.00	0.00
EH - Utility - Power	41.05	41.05
EH - Supplies - Pest Control	0.00	0.00
EH - Supplies - Weed Control	0.00	0.00
<b>TOTAL ENVIRONMENT &amp; PUB ...</b>	<u>13,853.26</u>	<u>13,853.26</u>
<b>PLANNING &amp; DEVELOPMENT ...</b>		
P&D - Contracted - Insurance	0.00	0.00
P&D - Contracted - Advertising	0.00	0.00
P&D - Supplies -Town Beautifica...	0.00	0.00
P&D - Interest	0.00	0.00
<b>TOTAL PLANNING &amp; DEVELO...</b>	<u>0.00</u>	<u>0.00</u>
<b>RECREATION, CULTURAL EX...</b>		
R&C - Wages and Benefits	2,377.41	3,147.99
R&C - Contracted - Library - Reg...	0.00	7,968.75
R&C - Grants - Operating Deficit	0.00	0.00
R&C - Amortization Expense	0.00	0.00
<b>TOTAL RECREATION AND CU...</b>	<u>2,377.41</u>	<u>11,116.74</u>
<b>UTILITIES</b>		
Water - Wages & Benefits	0.00	0.00
Water - Travel/Education/membe...	150.00	150.00
Water - Water Tests	153.30	153.30
Water - Contracted/Collection Ag...	0.00	0.00
Water - Contracted - WTP Opera...	0.00	0.00
Water -Contracted-Water MainR...	530.00	530.00
Water - Utility - Power/Heat - WTP	1,451.39	1,451.39
Water - Maint. - Repair/Supplies	463.22	463.22
Water - Maint. - Chemicals	5,048.46	5,048.46
Water - Interest	0.00	0.00
Sewer - Contracted - Sanitary Lift	0.00	0.00
Sewer - Contracted - Storm Lift	0.00	0.00
Sewer - Contracted - Repairs	0.00	0.00
Sewer - Utility - Sanitary Lift	375.66	375.66
Sewer - Utility - Storm Sewer Lift	175.49	175.49
Sewer - Maint. - Repair/Supplies	2,120.00	2,120.00
Sewer - Interest	0.00	5,467.68
Sewer - Lift Station Cell Ph/Ins.	41.20	41.20
W&S - ASSET -Purch - Land/Lan...	63,940.00	63,940.00
<b>TOTAL UTILITIES</b>	<u>74,448.72</u>	<u>79,916.40</u>
<b>TRANSFERS</b>		
Transfers to Reserves	0.00	0.00

# Town of Lampman Comparative Income Statement

	Actual 02/01/2021 to 02/28/2021	Actual 01/01/2021 to 02/28/2021
Other Transfer to Long Term Debt	<u>0.00</u>	<u>0.00</u>
<b>TOTAL TRANSFERS</b>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL EXPENSE</b>	<u>148,223.67</u>	<u>197,023.32</u>
<b>NET INCOME</b>	<u>-71,023.51</u>	<u>-111,814.47</u>



# Town of Lampman Comparative Balance Sheet

	As at 02/28/2021	As at 01/31/2021
<b>FINANCIAL ASSETS</b>		
CASH - On Hand - Petty Cash	200.00	200.00
CASH - Bank - Demand	322,300.56	465,099.25
CASH - Savings CU Save	188.04	188.04
CASH - Term Deposit #1	205,772.00	205,772.00
CASH - Rec Board	25,777.17	25,777.17
CASH - Shares	5.00	5.00
CASH: Total	<u>554,042.77</u>	<u>696,841.46</u>
<b>TOTAL CASH &amp; BANK</b>	<u>554,242.77</u>	<u>697,041.46</u>
<b>CASH FOR DEPOSITS</b>		
Cash Collections	0.00	0.00
Rec Board Operating	33,161.95	33,161.95
<b>TOTAL CASH COLLECTIONS</b>	<u>33,161.95</u>	<u>33,161.95</u>
<b>MUNICIPAL TAXES RECEIVABLE</b>		
Municipal - Tax Receivable	197,024.02	208,116.91
Municipal - Adjustment/Cancellation	0.00	0.00
Municipal - Net Tax Receivable	197,024.02	208,116.91
Municipal Special 2012/13	0.00	0.00
Municipal Special Minard 2007	0.00	0.00
5th Ave Curbing 2014	0.00	0.00
1st Ave Curbing Tax Rec	9,304.41	9,428.19
<b>TOTAL MUNICIPAL TAXES</b>	<u>206,328.43</u>	<u>217,545.10</u>
<b>OTHER TAXES RECEIVABLE</b>		
SECSO - Tax Receivable	77,334.63	81,429.57
<b>TOTAL OTHER TAXES RECEIVABLE</b>	<u>77,334.63</u>	<u>81,429.57</u>
<b>OTHER RECEIVABLES</b>		
Due From Local/Ambulance	0.00	0.00
Accounts Receivable	213.85	81,092.42
1st Av Local Improvement Receivable	6,125.54	6,125.54
Water & Sewer Receivables	37,597.67	85,877.73
NSF Receivable	1,672.37	1,672.37
Rec Board Acc Rec	6,508.26	6,508.26
Steve Massel MEPP Receivable	367.16	275.58
G.S.T. Receivable	36,018.36	30,501.92
Allowance - Accounts Receivable	-5,000.00	-5,000.00
Net Accounts Receivable	83,503.21	207,053.82
Tax Title Costs Receivable	0.00	0.00
Allowance - Loss on Tax Title Costs	0.00	0.00
Net Tax Title Costs Receivable	0.00	0.00
Wages - Payroll Advances	0.00	0.00
Total Wage Related Receivables	0.00	0.00
<b>TOTAL OTHER RECEIVABLES</b>	<u>83,503.21</u>	<u>207,053.82</u>
<b>LAND FOR RESALE</b>		
Tax Title Property	319,295.66	319,295.66
Less: SECSO - Tax Enf. Liab.	-17,606.26	-17,606.26
Less: Allowance for Tax Title Prop.	0.00	0.00
Net Tax Title Property	301,689.40	301,689.40
Rec Board Prepaid Expense	-2,484.00	-2,484.00
Other Land for Resale	549,809.45	549,809.45
Net Land for Resale	<u>549,809.45</u>	<u>549,809.45</u>
<b>TOTAL LAND FOR RESALE</b>	<u>849,014.85</u>	<u>849,014.85</u>
<b>LONG TERM INVESTMENTS</b>		
Rec Board Prepaid Expense	2,807.77	2,807.77

# Town of Lampman

## Comparative Balance Sheet

	As at 02/28/2021	As at 01/31/2021
<b>TOTAL LONG TERM INVESTMENTS</b>	<u>2,807.77</u>	<u>2,807.77</u>
<b>LOANS AND ADVANCES</b>		
Loan Truck Loan	0.00	0.00
Loan Rink Roof Loan	0.00	0.00
Rink Loan Payable	0.00	0.00
<b>TOTAL LOANS &amp; ADVANCES</b>	<u>0.00</u>	<u>0.00</u>
<b>OTHER FINANCIAL ASSETS</b>		
Co-op Shares	0.00	0.00
Less: Allowance for Other Financial	0.00	0.00
<b>TOTAL OTHER FINANCIAL ASSETS</b>	<u>0.00</u>	<u>0.00</u>
<b>GENERAL GOVERNMENT ASSETS</b>		
GG - General Government Assets	312,523.41	312,523.41
GG - Total Gen Government Assets	<u>312,523.41</u>	<u>312,523.41</u>
GG -Opening Acc. Amortization	-73,516.98	-73,516.98
GG - Add: Current Year Amortization	-7,992.79	-7,992.79
GG - Closing Acc. Amortization Cost	-81,509.77	-81,509.77
<b>GG - Net Gen Government Assets</b>	<u>231,013.64</u>	<u>231,013.64</u>
<b>PROTECTIVE SERVICES ASSETS</b>		
PS - Protect. Service Assets	1,003,656.71	1,003,656.71
PS - Assets Purchased During Year	33,215.48	33,215.48
PS - Total Protective Service Asset	<u>1,036,872.19</u>	<u>1,036,872.19</u>
PS - Accumulated Amortization	-412,025.75	-412,025.75
PS - Add: Current Year Amortization	-43,800.22	-43,800.22
PS - Closing Acc. Amortization Cost	-455,825.97	-455,825.97
<b>Protective Services Assets</b>	<u>581,046.22</u>	<u>581,046.22</u>
<b>TRANSPORTATION ASSETS</b>		
TS - Transportation Assets	1,764,661.38	1,764,661.38
TS - Total Transportation Assets	<u>1,764,661.38</u>	<u>1,764,661.38</u>
TS - Accumulated Amortization	-1,102,583.46	-1,102,583.46
TS - Add: Current Year Amortization	-56,744.30	-56,744.30
TS - Closing Acc. Amortization Cost	-1,159,327.76	-1,159,327.76
<b>TS - Net Transportation Assets</b>	<u>605,333.62</u>	<u>605,333.62</u>
<b>Environmental &amp; Public Health ASSE</b>		
EH - Envir. & Publ. Health Assets	58,656.00	58,656.00
EH -Total Envir & Publ Health Asset	<u>58,656.00</u>	<u>58,656.00</u>
EH - Add: Current Year Amortization	-1,029.12	-1,029.12
EH - Closing Acc. Amortization Cost	-1,029.12	-1,029.12
<b>EH - Net Enviro &amp; Publ Health Asset</b>	<u>57,626.88</u>	<u>57,626.88</u>
<b>Planning &amp; Development ASSETS</b>		
PD - Planning & Devel Assets	501.00	501.00
PD -Total Planning& Developmt Asset	<u>501.00</u>	<u>501.00</u>
<b>PD - Net Planning &amp; Devel. Assets</b>	<u>501.00</u>	<u>501.00</u>
<b>RECREATION &amp; CULTURE ASSETS</b>		
RC - Rec & Culture Assets	2,036,163.19	2,036,163.19
RC - Total Rec & Culture Assets	<u>2,036,163.19</u>	<u>2,036,163.19</u>
RC - Accumulated Amortization	-859,525.34	-859,525.34
RC - Add: Current Year Amortization	-54,888.16	-54,888.16
RC - Closing Acc. Amortization Cost	-914,413.50	-914,413.50
<b>- Net Rec &amp; Culture Assets</b>	<u>1,121,749.69</u>	<u>1,121,749.69</u>
<b>UTILITY ASSETS</b>		
UT - Utility Assets	2,117,489.37	2,117,489.37

# Town of Lampman

## Comparative Balance Sheet

	As at 02/28/2021	As at 01/31/2021
<b>ASSETS</b>		
<b>UT - Assets Purchased During Year</b>	6,105,197.88	6,105,197.88
<b>UT - Total Utility Assets</b>	8,222,687.25	8,222,687.25
UT - Accumulated Amortization	-1,113,449.24	-1,113,449.24
UT - Add: Current Year Amortization	-44,801.87	-44,801.87
UT - Closing Acc. Amortization Cost	-1,158,251.11	-1,158,251.11
<b>UT - Net Utility Assets</b>	<u>7,064,436.14</u>	<u>7,064,436.14</u>
<b>PREPAYMENTS &amp; DEFERRED CHGS</b>		
Prepaid Expenses	0.00	0.00
Other Minard Water and Sewer 2007	0.00	0.00
<b>TOTAL PREPAYMENTS &amp; DEFERRED CHARGE</b>	<u>0.00</u>	<u>0.00</u>
<b>INVENTORY/STOCK &amp; SUPPLIES</b>		
Inventory - Gravel Pit	0.00	0.00
Total Gravel Pit Inventory	0.00	0.00
<b>TOTAL INVENTORIES</b>	<u>0.00</u>	<u>0.00</u>
<b>FUND DEFICIT</b>		
Capital Trust Fund - Bank	0.00	0.00
<b>TOTAL FUND DEFICITS</b>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL ASSET</b>	<u>11,468,100.80</u>	<u>11,749,761.71</u>
<b>LIABILITY</b>		
<b>ACCOUNTS PAYABLE</b>		
C.P.P. Payable	0.00	-50.00
Receiver General Payable	0.00	-50.00
Vacation Payable	1,750.09	1,009.64
Disability Insurance Payable	800.28	400.14
Accrued Interest Payable	6,613.97	6,613.97
Other - Water/Tax Deduction	200.00	0.00
Due To RM of Browning - Minard Sub	50,000.00	50,000.00
General Account Payable	928.77	208,966.16
Utility PST Payable	10.80	0.00
Rec Bd Acc Payable	0.00	0.00
Moose Mountain Health Payable	25,728.00	25,728.00
<b>TOTAL PAYABLES</b>	<u>86,031.91</u>	<u>292,667.91</u>
<b>TOTAL COLLECTION LIABILITY</b>		
SECSO - Collection Liability	12,883.07	8,788.13
SECSO - Penalty	135.79	57.03
SECSO - Discount	0.00	0.00
SECSO - Total Paid	-13,018.86	-8,845.16
SECSO - Total Payable	0.00	0.00
<b>TOTAL COLLECTION LIABILITIES</b>	<u>0.00</u>	<u>0.00</u>
<b>TAX LIABILITIES</b>		
SECSO - Tax Liability	77,334.63	81,429.57
<b>TOTAL TAX LEVY LIABILITY</b>	<u>77,334.63</u>	<u>81,429.57</u>
<b>UTILITY DEPOSITS</b>		
Water Deposits	24,790.00	24,860.00
<b>TOTAL UTILITY DEPOSITS</b>	<u>24,790.00</u>	<u>24,860.00</u>
<b>DEFERRED REVENUE</b>		
Other	0.00	0.00
Prepaid Revenue	0.00	0.00
Prepaid Taxes	1,204.06	1,064.06
Overpaid Taxes - Received	0.00	0.00
Overpaid Taxes - Paid	0.00	0.00



# Town of Lampman

## Comparative Balance Sheet

	As at 02/28/2021	As at 01/31/2021
Overpaid Taxes - Total	0.00	0.00
Suspense	1,600.00	1,200.00
Food Bank	2,355.78	2,732.24
<b>TOTAL DEFERRED REVENUE</b>	<u>5,159.84</u>	<u>4,996.30</u>
<b>LONG TERM DEBT</b>		
Long Term Debt - Backhoe	26,294.12	26,294.12
Long Term Debt - Street Sweeper	0.00	0.00
Long Term Debt - Other #2	0.00	0.00
Long Term Debt - LAGOON	1,565,150.61	1,565,150.61
<b>TOTAL LONG TERM DEBT</b>	<u>1,591,444.73</u>	<u>1,591,444.73</u>
<b>TOTAL LIABILITY</b>	<u>1,784,761.11</u>	<u>1,995,398.51</u>
<b>EQUITY</b>		
<b>EQUITY</b>		
Future Expenditure/Capital	102,979.48	102,979.48
Reserve - Public	6,522.50	6,522.50
Reserve - Capital Trust	15,000.00	15,000.00
Reserve - Handi Van Reserve	5,867.30	5,867.30
Reserve - Utility	308,900.00	308,900.00
Reserve - Ambulance Reserve	2,300.00	2,300.00
Rec Bd Retained Income	-172,600.39	-172,600.39
<b>TOTAL RESERVES</b>	<u>268,968.89</u>	<u>268,968.89</u>
<b>SURPLUS</b>		
Revenue Fund - Surplus	9,526,185.27	9,526,185.27
Current Year's Surplus	-111,814.47	-40,790.96
<b>TOTAL ACCUMULATED SURPLUS</b>	<u>9,414,370.80</u>	<u>9,485,394.31</u>
<b>TOTAL EQUITY</b>	<u>9,683,339.69</u>	<u>9,754,363.20</u>
<b>LIABILITIES AND EQUITY</b>	<u>11,468,100.80</u>	<u>11,749,761.71</u>

**List of Cheques for Council Approval****Minutes: March 10, 2021****2021-3-12**

<b>Cheque No.</b>	<b>Paid To</b>	<b>In Payment Of</b>	<b>Amount</b>
13707	Jones, Jay	Feb 2021 Indemnity	\$525.00
13708	Fleck, Randy	Feb 2021 Indemnity	\$525.00
13709	Ferguson, Dustin	Jan & Feb 2021 Indemnity	\$825.00
13710	Fichter, Glen	Feb 2021 Indemnity	\$525.00
13711	Freedon, Duane	Jan & Feb 2021 Indemnity	\$525.00
13712	Runge, Daryle	Jan & Feb 2021 Indemnity	\$525.00
13713	Saxon, Ryan	Jan & Feb 2021 Indemnity	\$675.00
13714	Affinity Credit Union	2020 CPP Deficiency	\$931.84
13715	Border Cleaning Services	Office maintenance	\$101.17
13716	Branch, Veronica	Fire hall maintenance	\$59.31
13717	Carnivores	Reimburse - Lampman Bucks	\$250.00
13718	Carson Safety Services	Fire - supplies/maintenance	\$128.97
13719	CEDA Specially Services	Water - maint/repairs	\$1,110.00
13720	Clartech Industries	WTP supplies	\$1,290.33
13721	Dube, Les	Waste Transfer Station	\$216.00
13722	Fleck, Janine	Meeting & travel	\$178.80
13723	Fornwald, Barb	Office maintenance	\$415.17
13724	Fountain Tire	Backhoe tires	\$2,372.77
13725	Gerry's Store	Fire hall - supplies	\$122.08
13726	GFL Environmental	Waste/Recycle collection	\$6,144.93
13727	Hach Sales & Service	WTP supplies	\$189.11
13728	ISC	Land Titles fees	\$12.00
13729	Johnson, Tawney	Food bank - reimburse	\$129.96
13730	Lampman Service Station	Fuel	\$266.03
13731	Lampman Service Station	Reimburse - Lampman Bucks	\$100.00
13732	Mayer's Machine & Welding	Equipment repairs/maintenance	\$24.42
13733	Meadow Lane Farm Ltd.	3rd party fire fees	\$2,477.04
13734	Minister of Finance-Highways	Cenaiko St closure	\$721.50
13735	Nelson Motors	Equipment repairs/maintenance	\$381.78
13736	R.M. of Browning No. 34	3rd party fire fees	\$1,680.00
13737	Regens Metals	Scrap Steel Recycling	\$85.05
13738	Rittaler, Amber	Vinyl for labels	\$64.67
13739	SARM	MLDP Registrations	\$609.00
13740	Sask Health Authority	Water tests	\$69.00
13741	SaskPower/Energy	Power/Gas Accounts	\$5,028.30
13742	SaskTel CMR	Phone Accounts	\$509.06
13743	Saxon Farms	3rd party fire fees	\$2,512.86
13744	Schilling Home Hardware	Shop supplies	\$341.36
13745	SGI Canada	PJ trailer registration	\$83.94
13746	SUMA	Mar '21 benefits, convention	\$2,364.17
13747	The House of Stationery	Office supplies	\$155.34



Cheque No.	Paid To	In Payment of	Amount
13748	Ulrich, Maureen	Food bank - reimburse	\$257.01
13749	Veroba, Holly	Food bank - reimburse	\$29.92
13750	Collabria	Audit/OCB cert/truck regis	\$2,012.59
<b>TOTAL:</b>			<b>\$37,550.48</b>

**List of Electronic Funds Transfers**

DD No.	Paid To	In Payment of	Amount
VP1	MEPP	Superannuation Feb 1-15	\$1,545.84
VP2	Receiver General	Remittance Feb 1-15	\$2,563.48
VP3	MEPP	Superannuation Feb 16-28	\$1,418.40
VP4	Receiver General	Remittance Feb 16-28	\$2,121.31
VP5	Minister of Finance - EPT	School Tax Collections Feb'21	\$4,173.70
<b>TOTAL:</b>			<b>\$11,822.73</b>

**List of Direct Deposits**

DD No.	Paid To	In Payment of	Amount
812	Evans, Shane	Salary	\$2,646.99
813	Sutherland, Brittany	Salary	\$1,415.21
814	Schulties, Brenda	Salary	\$1,039.15
815	Evans, Shane	Salary	\$2,111.20
816	Sutherland, Brittany	Salary	\$1,415.21
817	Schulties, Brenda	Salary	\$889.56
<b>TOTAL DIRECT DEPOSITS:</b>			<b>\$9,517.32</b>

  
 Administrator

  
 Mayor