



**Town of Lampman**  
**Meeting Minutes**  
**Regular Meeting November 10, 2021 - 07:00 PM**

- 1. CALL TO ORDER**  
**Resolution No: 2020-11-1**  
Mayor Jay Jones called the meeting to order. The time being 6:53 p.m. The attendance being as follows:  
Mayor Jay Jones  
Councillor Dustin Ferguson  
Councillor Glen Fichter  
Councillor Randy Fleck - via telephone  
Councillor Duane Freeden  
Councillor Daryle Runge  
Councillor Ryan Saxon  
Administrator Dena Scott  
Administrative Assistant - Amber Rittaler

**CARRIED**
- 2. Public Disclosure Statements**  
**Resolution No: 2021-11-2**  
**Moved By: Dustin Ferguson**  
That the Public Disclosure Statements were distributed to all members of Council, completed and returned; and that all the Public Disclosure Statements be filed as per legislation.

**CARRIED**
- 3. Appoint Deputy Mayor**  
**Resolution No: 2021-11-3**  
**Moved By: Glen Fichter**  
That Randy Fleck be appointed Deputy Mayor of the Town of Lampman for 2022.

**CARRIED**
- 4. MINUTES**  
**Resolution No: 2021-11-4**  
**Moved By: Dustin Ferguson**  
That the minutes of the October 13, 2021 meeting of Council be approved as circulated.

**CARRIED**

**5. BANK RECONCILIATION**

**Resolution No:** 2021-11-5

**Moved By:** Daryle Runge

That the September, 2021 bank reconciliation for the Town of Lampman be hereby approved as presented.

**CARRIED**

**6. CASH STATEMENT**

**Resolution No:** 2021-11-6

**Moved By:** Glen Fichter

That the Statement of Receipts and Payments for the month of October, 2021 be adopted as presented for the Town of Lampman.

**CARRIED**

**7. CORRESPONDENCE**

**Resolution No:** 2021-11-7

**Moved By:** Randy Fleck

That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**8. COMMITTEE MEETINGS/INFORMATION/REPORTS**

**Resolution No:** 2021-11-8

**Moved By:** Dustin Ferguson

That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

**CARRIED**

**8.1. Administration Reports**

**Resolution No:** 2021-11-8.1

**Moved By:** Ryan Saxon

That the Administration Reports be acknowledged as presented and filed for future reference of Council and Administration.

**CARRIED**

**9. Rates & Appointments - 2022**

**Resolution No:** 2021-11-9

**Moved By:** Dustin Ferguson

That the Rates for 2022 for the Town of Lampman be hereby approved as attached to, forming part of these minutes,

**CARRIED**

**9.1. Appointments for 2022**

**Resolution No:** 2021-11-9.1

**Moved By:** Ryan Saxon

That the Appointments and Committees for 2022 for the Town of Lampman be hereby approved as attached to, forming part of these minutes.

**CARRIED UNANIMOUSLY**



**10. UNFINISHED BUSINESS**

**10.1. Rescind Motion 2021-8-7.5 Cenaiko Street Dugout - Cribbing Quotes**

**Resolution No:** 2021-11-10.1

**Moved By:** Randy Fleck

That motion 2021-8-7.5 be hereby rescinded.

**CARRIED**

**10.2. Cenaiko St. Dugout - Cribbing Quotes**

**Resolution No:** 2021-11-10.2

**Moved By:** Glen Fichter

The following quotes were received for the installation of the cribbing at the Cenaiko Street dugout:

Unamit Services Ltd. - \$17,040.00 plus taxes

TnT Oilfield Services Ltd. - \$16,000.00 plus taxes

That TnT Oilfield Services Ltd. be contracted to install the cribbing at the Cenaiko Street dugout.

**CARRIED**

**10.3. Bylaw No. 2021-10: Council Procedures Bylaw**

**Resolution No:** 2021-11-10.4

**Moved By:** Glen Fichter

That Bylaw No. 2021-10, the Council Procedures Bylaw, being a Bylaw to establish clear, transparent, consistent and accessible procedures to follow for conducting business at council meetings, be introduced and read the first time.

**CARRIED**

**10.4. Icon Agreements - Original and Amendment**

**Resolution No:** 2021-11-10.4

**Moved By:** Randy Fleck

That the Administrator send a letter to Icon Investments inquiring as to the status of Block B Plan 101320669; and requesting that they complete all the necessary surveys and documentation to have this completed so that all title transfers may be completed.

**CARRIED**

**10.5. Clay - R.M. of Browning No. 34**

**Resolution No:** 2021-11-10.5

**Moved By:** Dustin Ferguson

That the R.M. of Browning No. 34 be authorized to clean up and haul away the clay from the Town's north pile and the waste clay piles adjacent to the waste transfer station to be utilized by the R.M. of Browning No. 34.

**CARRIED**

**10.6. Order to Remedy - Setting Up Appeal Committee**

**Resolution No:** 2021-11-10.6

**Moved By:** Duane Freeden

That all members available be appointed to the Order to Remedy Appeal Committee set for November 17, 2021 at 4:00 p.m.

**CARRIED**



**10.7. Minard Road - Legal Survey**

**Resolution No:** 2021-11-10.7

**Moved By:** Ryan Saxon

That Midwest Surveys be contracted to perform a cadastral fabric and topographic survey along Minard Road for the price of one thousand, five hundred (\$1,500.00) dollars plus GST.

**CARRIED**

**10.8. Minard Road Drainage**

**Resolution No:** 2021-11-10.8

**Moved By:** Jay Jones

That the Minard Road drainage project be tabled until we receive the survey from Midwest Surveys.

**CARRIED**

**10.9. Parcel L - Retention Pond**

**Resolution No:** 2021-11-10.9

**Moved By:** Jay Jones

That a letter be sent to the R.M. of Browning No. 34 allowing the R.M. access to Block L Plan 102001093, 200 Margaret Street, to dig test holes to determine whether or not the clay would be suitable for R.M. purposes.

**CARRIED**

**10.11. Water Treatment Plant - Upgrades**

**Resolution No:** 2021-11-10.11

**Moved By:** Dustin Ferguson

That discussion on the water treatment plan upgrades be tabled to the January 2022 meeting of Council; and that Sean McGarry of Walker Projects be invited to attend as a delegation at that meeting to discuss the options with council.

**CARRIED**

**11. NEW BUSINESS**

**11.1. Utilize the Laundromat Compound for Storage**

**Resolution No:** 2021-11-11.1

**Moved By:** Duane Freeden

That the Foreman be authorized to utilize the locked compound and the old laundromat building for storage of Town supplies, as long as it is kept neat and orderly.

**CARRIED**

**11.2. Bylaw No. 2021-11: Public Notice Bylaw**

**Resolution No:** 2021-11-11.2

**Moved By:** Randy Fleck

That Bylaw No. 2021-11, the Public Notice Bylaw, being a Bylaw to provide the requirements for notice to the public, be introduced and read the first time.

**CARRIED**

**11.3. Bylaw No. 2021-11: Second Reading**

**Resolution No:** 2021-11-11.3

**Moved By:** Daryle Runge

That Bylaw No. 2021-11 be read the second time.

**CARRIED**



**11.4. Bylaw No. 2021-11 Consent for Third Reading**

**Resolution No:** 2021-11-11.4

**Moved By:** Ryan Saxon

That the third and final reading of Bylaw No. 2021-11 permitted at this meeting.

**CARRIED UNANIMOUSLY**

**11.5. Bylaw No. 2021-11 Third and Final Reading**

**Resolution No:** 2021-11-11.5

**Moved By:** Glen Fichter

That Bylaw No. 2021-11, being a Bylaw to provide the requirements for notice to the public for the Town of Lampman, be given the third and final reading at this meeting and now be adopted, signed and sealed as a bylaw of the Town of Lampman.

**CARRIED**

**11.6. 2022 Pavement Repairs**

**Resolution No:** 2021-11-11.6

**Moved By:** Randy Fleck

That Councillor Duane Freeden will compile a list of areas for possible pavement repair in 2022.

**CARRIED**

**11.7. Bylaw No. 2021-12 Property Maintenance and Nuisance Abatement**

**Resolution No:** 2021-11-11.7

**Moved By:** Dustin Ferguson

That Bylaw No. 2021-12, being a Bylaw to provide the proper for maintenance of property and the abatement of nuisances, be introduced and read the first time.

**CARRIED**

**11.8. Special Meeting - November 16, 2021**

**Resolution No:** 2021-11-11.8

**Moved By:** Daryle Runge

That Council hold a special meeting on Tuesday, November 16, 2021 at 6:30 p.m. to discuss the Council Procedures Bylaw, Property Maintenance and Nuisance Abatement Bylaw, job descriptions and employee performance review forms.

**CARRIED**

*Councillor Daryle Runge declared an interest in the next item of business and left the council chambers; the time being 9:40 p.m.*

**11.9. Donation-In-Kind Receipt - High Energy Performance Ltd.**

**Resolution No:** 2021-11-11.9

**Moved By:** Duane Freeden

That a donation-in-kind receipt be issued to High Energy Performance Ltd. in the amount of one thousand, sixty-one (\$1,061.47) dollars and 47/100 for the maintenance work performed on the Zamboni for the Recreation Board.

**CARRIED**

*Councillor Daryle Runge Returned to the council chambers; the time being 9:41 p.m.*

**11.10. Job Descriptions**

**Resolution No:** 2021-11-11.10

**Moved By:** Ryan Saxon

That discussions on the job descriptions be tabled to the special meeting on November 16, 2021.

**CARRIED**

**11.11. Performance Review**

**Resolution No:** 2021-11-11.11

**Moved By:** Duane Freeden

That the Human Resources committee set a meeting to discuss employee evaluations.

**CARRIED**

**11.13. Appoint a New Board of Revision 2022**

**Resolution No:** 2021-11-11.13

**Moved By:** Duane Freeden

That the Town of Lampman appoint Western Municipal Consulting Ltd. as our Board of Revision for 2022.

**CARRIED**

**11.15. Christmas Lighting Contest**

**Resolution No:** 2021-11-11.15

**Moved By:** Duane Freeden

That the Town of Lampman hold a Christmas lighting contest with four (4) prizes being awarded of fifty (\$50.00) dollars in "Lampman Bucks"; and that the judging take place from December 17 to 22, 2021; and that the Councillor Duane Freeden be responsible for the judging of this contest.

**CARRIED**

**11.16. Walking Trail - Community Grant**

**Resolution No:** 2021-11-11.16

**Moved By:** Ryan Saxon

That the Lampman Walking Trail Committee be authorized apply for a community grant under the Town of Lampman.

**CARRIED**

**12. FOREMAN'S REPORT**

**12.1. Foreman's Report**

**Resolution No:** 2021-11-12.1

**Moved By:** Glen Fichter

That the Foreman's Report be hereby approved as presented.

**CARRIED**

**12.2. Water Treatment Plant Records**

**Resolution No:** 2021-11-12.2

**Moved By:** Daryle Runge

That the water treatment plant records for the month of October, 2021 be acknowledged and filed for future reference and signed by the mayor.

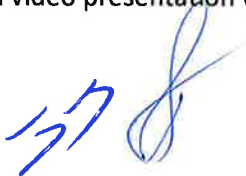
**CARRIED**

**13. OTHER MATTERS –** There we no other matters presented to this meeting.

**14. DELEGATIONS**

**14.1. Lampman Library Board**

That the Lampman Library Board video presentation was played for Council in lieu of an "in person" presentation.



**14.2. Devin Glasser**

Devin Glasser met with Council at 8:00 p.m. to discuss the possibility of renting the garage located on 106 Railway Ave; and asking when this property will be advertised for sales by public tender.

**15. ACCOUNTS**

**Resolution No: 2021-11-15**

**Moved By: Dustin Ferguson**

That the accounts covered by cheque no.'s 14084 to 14125 in the amount of \$121,137.18; and the electronic funds transfer no.'s VP55 to VP72 in the amount of \$21,355.95; and the direct payroll payments no's DD 895 to 905 for the amount of \$15,146.50 be approved for payment.

**CARRIED**

**16. NEXT MEETING**

**Resolution No: 2021-11-16**

That the next meeting of Council be held on December 8, 2021 at 7:00 p.m.

**17. ADJOURNMENT**

**Resolution No: 2021-11-17**

**Moved By: Jay Jones**

That this meeting now be adjourned. The time being 10:25 p.m.

**CARRIED**

  
\_\_\_\_\_  
Administrator

  
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Mayor

**List of Cheques for Council Approval**  
**Minutes: November 10, 2021**  
**2021-11-12**

<b>Cheque #</b>	<b>Paid To</b>	<b>In Payment Of</b>	<b>Amount</b>
14084	RM of Browning No. 34	Final Installment of Minard	\$50,000.00
14085	Collabria	ISC/Small Tools	\$2,436.28
14086	Jay Jones	Oct 2021 Council Indemnity	\$300.00
14087	Glen Fichter	Oct 2021 Council Indemnity	\$450.00
14088	Fleck, Randy	Oct 2021 Council Indemnity	\$300.00
14089	Duane Freedden	Oct 2021 Council Indemnity	\$300.00
14090	Daryle Runge	Oct 2021 Council Indemnity	\$150.00
14091	Border Cleaning Services	Office Maintenance	\$101.17
14092	Branch, Veronica	Fire Hall Cleaning	\$79.08
14093	Canada Post	Stamps	\$3,864.00
14094	Carson Safety Services	Fire Supplies	\$111.00
14095	Cleantech Industries	WTP Repairs	\$1,587.26
14096	CN Rail	Private Crossing Rent	\$420.00
14097	Dexeco Construction Ltd	Library Repairs	\$4,968.35
14098	Fornwald, Barb	Office Cleaning	\$464.60
14099	GFL Environmental Inc.	Waste/Recycling Collection	\$6,725.31
14100	Greenline Consulting	Human Resources	\$124.69
14101	ISC	Land Title Fees	\$36.00
14102	Jay's Group of Companies	Freight Transport Fees	\$386.77
14103	Kendall's Auto Electric	Shop Supplies	\$436.52
14104	Lampman Legion	Donation	\$200.00
14105	Lampman Service Station Ltd	Fuel	\$1,024.32
14106	Mid City Plumbing & Heating Inc	Maintenance Supplies/Repair	\$783.21
14107	Monster Enterprise Ltd	Hydrovac	\$1,680.00
14108	Moose Mountain Health Care Corp	Housing Payment	\$12,864.00
14109	Professional Building Inspections Ir	Property Inspection	\$210.00
14110	Publications Saskatchewan	Office Supplies	\$183.75
14111	RM & Town Recreation Board	Refund Payment Western Rec.	\$4,207.10
14112	Saskatchewan Health Authority	Water Testing	\$138.00
14113	SaskTel CMR	Phone Accounts	\$595.34
14114	Schilling Home Hardware Bldg Cnt	Shop Supplies	\$434.33
14115	SGI Canada	Vehicle Licenses	\$2,030.22
14116	SUMA	Benefits	\$1,872.13
14117	The House of Stationery	Office Supplies	\$881.76
14118	The Observer	Advertisements	\$31.50
14119	Turnbull Excavating Ltd	Repair Water Line Break	\$4,397.96
14120	Ulrich, Maureen	Food Bank Purchases	\$153.00
14121	Veranova Properties Ltd.	Refund Error Utility Bill	\$774.00
14122	Western Municipal Consulting Ltd	Board of Revision Retainer	\$250.00
14123	Wolseley Waterworks Group	Shop Supplies	\$1,164.87
14124	Collabria	Conference/Shop Supplies	\$1,804.21



Cheque # Paid To	In Payment of	Amount
14125 Lampman Walking Trail	Walking Trail Funds	\$12,216.45
<b>TOTAL:</b>		<u>\$121,137.18</u>

**List of Electronic Funds Transfers**

Date	Paid To	In Payment of	Amount
VP55	MEPP	Superannuation Oct 1-15	\$1,779.70
VP56	Receiver General	Remittance Oct 1-15	\$2,366.82
VP57	SaskPower/Energy	Oct '21 shop gas	\$70.37
VP58	SaskPower/Energy	Oct '21 fire hall power	\$144.77
VP59	SaskPower/Energy	Oct '21 fire hall gas	\$57.88
VP60	SaskPower/Energy	Oct '21 pump jack power	\$33.61
VP61	SaskPower/Energy	Oct '21 dump power	\$44.39
VP62	SaskPower/Energy	Oct '21 new lift power	\$276.40
VP63	SaskPower/Energy	Oct '21 Lynn St. power	\$33.61
VP64	SaskPower/Energy	Oct '21 streetlights	\$1,565.22
VP65	SaskPower/Energy	Oct '21 WTP power	\$845.20
VP66	SaskPower/Energy	Oct '21 storm lift power	\$98.26
VP67	SaskPower/Energy	Oct '21 library power	\$316.17
VP68	SaskPower/Energy	Oct '21 library gas	\$77.91
VP69	SaskPower/Energy	Oct '21 shop power	\$67.42
VP70	MEPP	Superannuation Oct 16-31/21	\$1,737.88
VP71	Receiver General	Remittance Oct 16-31/21	\$3,299.69
VP72	Minister of Finance - EPT	School Tax Collections Oct'21	<u>\$8,540.65</u>
<b>TOTAL:</b>			<u>\$21,355.95</u>

**List of Direct Deposits**

DD No.	Paid To	In Payment of	Amount
895	Shane Evans	October 1-15, 2021	\$2,668.49
896	Brenda Schulties	October 1-15, 2021	\$1,046.46
897	Steven Parry	October 1-15, 2021	\$1,392.86
898	Liam Boyle	October 1-15, 2021	\$1,265.82
899	Amber Rittaler	October 1-15, 2021	\$130.90
900	Dena Scott	October 16-31, 2021	\$1,082.50
901	Shane Evans	October 16-31, 2021	\$2,862.84
902	Brenda Schulties	October 16-31, 2021	\$1,060.98
903	Steven Parry	October 16-31, 2021	\$1,639.47

DD No.	Paid To	In Payment of	Amount
904	Liam Boyle	October 16-31, 2021	\$1,265.82
905	Amber Rittaler	October 16-31, 2021	<u>\$730.36</u>
<b>TOTAL DIRECT DEPOSITS:</b>			<u><u>\$15,146.50</u></u>

  
\_\_\_\_\_  
Administrator

  
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Mayor